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**DEPARTMENT OF  
ADMINISTRATION**  
DIPATTAMENTON ATMENESTRASION  
GENERAL SERVICES AGENCY  
(Ahension Setbision Hinirat)  
Telephone (Telifon): (671) 475-1705/1706



LOURDES A. LEON GUERRERO  
Governor (Maga'håga)

JOSHUA F. TENORIO  
Lt. Governor (Sigundo Maga'låhi)

February 25, 2026

Invitation for Bid  
GSA-008-26  
12-Month Lease Agreement for Multifunction Color Copier/Printer/Scanner/Fax

**Questions and Concerns received from Xerox Corporation on February 20, 2026.**

1. Can you please clarify if offered devices in response to the IFB must be factory new?  
**Response: The Invitation for Bid (IFB) does not require that devices be factory new. However, equipment offered must fully comply with all technical specifications, performance standards, and service requirements stated in the solicitation.**
2. The bid calls for submissions to be "in duplicate-one (1) original and one (1) copy." Can you please advise if the bid submission copy must be identical to the original bid submission, i.e. the copy is a photocopy of the original?  
**Response: The required copy must be identical to the original bid submission.**

Please Note: Follow-up/Clarification to the Questions and Concerns responses dated 2/25/2026 must be submitted to the General Services Agency via email to [bids@gsadoa.guam.gov](mailto:bids@gsadoa.guam.gov) no later than 5:00 PM, Thursday, February 26, 2026.

Andriana Quitugua  
Acting Chief Procurement Officer

Please Print	
ACKNOWLEDGMENT COPY	
Received By:	_____
Date:	_____
Company/Name:	_____
Email To:	<a href="mailto:gsaprocurement@gsadoa.guam.gov">gsaprocurement@gsadoa.guam.gov</a>