EDWARD M. BIRN
*Director (Direktot)*
ELIZABETH T. FISHER
*Deputy Director (Sigundo Direktot)*

# DEPARTMENT OF ADMINISTRATION

DIPATTAMENTON ATMENESTRASION

**GENERAL SERVICES AGENCY DIVISION**

*(Ahension Setbision Hinirat)*

Telephone (*Telifon*): (671) 475-1705/1712/1713

LOURDES A. LEON GUERRERO
*Governor (Maga'hâga)*
JOSHUA F. TENORIO
*Lt. Governor (Sigundo Maga'lâhi)*

March 4, 2025

Invitation For Bid
GSA-016-25
60-Month Lease for Multifunctional Color Copier/Printer/Scanner/Fax

**Questions and Concerns received from Xerox Corporation on February 28, 2025.**

1.) The bid specifications, Supplies section, mentions "pooled".
Question/Request : Can you please clarify if the bid requires print allowances to be "pooled" or shared between the two units being requested? i.e. combined monthly print allowance of 20,000 black and 2,000 color prints to be pooled/shared?
***Response: Print Allowances are per unit***

2.) The bid specifications indicate a Fax requirement of "… Walk -up Fax (one-line and two-line options available), includes Lax Fax…"
Question/Request 2A: Can you please clarify if one-line or two-line fax is required?
***Response: One dedicated line per unit***

Question/Request 2B: Can you please confirm if "Lax Fax" is supposed to read "LAN Fax"?
***Response: See Amendment #1***

Please Note: Follow up/Clarification to the Questions and Concerns responses dated 03/04/2025 must be submitted to the General Services Agency via email to gsaprocurement@gsadoa.guam.gov no later than 5pm, Wednesday, March 5, 2025.

Andriana Quitugua
Acting Chief Procurement Officer

**Please Print**
**Acknowledgement Copy (Email to GSA)**
Received By: _____
Date: _____
Company Name: _____
Email to: gsaprocurement@gsadoa.guam.gov