EDWARD M. BIRN
Director (Direktot)
ELIZABETH T. FISHER
Deputy Director (Sigundo Direktot)

DEPARTMENT OF ADMINISTRATION
DIPATTAMENTON ATMENESTRASION
GENERAL SERVICES AGENCY DIVISION
(Ahension Setbision Hinirat)
Telephone (*Telifon*): (671) 475-1705/1712/1713

LOURDES A. LEON GUERRERO
Governor (Maga'håga)
JOSHUA F. TENORIO
Lt. Governor (Sigundo Maga'låhi)

January 31, 2025

Invitation for Bid
GSA-007-25

AMENDMENT #2
12-Month Lease Agreement for Multifunctional Color Copier/Printer/Scanner/Fax

1) Amend page 2 to 3 of 39.
From:
Bid Opening: This bid shall be submitted in duplicate and sealed to the issuing office above no later than **Time: 10:00am, Date: 2/6/2025** and shall be publicly opened. Bid submitted after the time and date specified above shall be rejected. See attached General Terms and Conditions, and Sealed Bid Solicitation for details.

From:
Bid Opening: This bid shall be submitted in duplicate and sealed to the issuing office above no later than **Time: 2:00pm, Date: 2/13/2025** and shall be publicly opened. Bid submitted after the time and date specified above shall be rejected. See attached General Terms and Conditions, and Sealed Bid Solicitation for details.

2) Amend and replace page 39 of 39 with the attached **"Revised page 39 of 39"** dated 1/31/2025.

All others remain unchanged.

Andriana Quitugua
Acting Chief Procurement Officer

Please Print
Acknowledgement Copy (email to GSA)
Received By:_____
Date: _____
Company Name:_____
Email to: gsaprocurement@gsadoa.guam.gov

SPECIFICATIONS:	**BIDDING ON/COMPLY/REMARKS**
Fax walkup, PC/LAN and fax forward to email and server 24/7 Toll Free Technical Assistance.	_____
Accounting with the ability to restrict user access to color copying and printing, Assignable volume limits for color and black printing; password protection of user Accounts, and Reporting of users' machine utilization (Copy, Print, Fax, and Scan).	_____
5 ½ x 8 ½ to 12 x 19 paper size support.	_____
Paper weights 60gsm to 300gsm/110 lbs. cover required.	_____
Minimum of 5 trays including bypass tray with a minimum total capacity up To 3140 sheets.	_____
130 Sheet automatic single pass document feeder (Scans two-sided documents in one pass).	_____
Minimum of 50 sheet multi-position stapler, 2 and 3 hole punching, booklet making with saddle stitch.	_____
Reduction/Enlargement from 25% up to 400%.	_____
Two-sided printing.	_____
Print Resolution 1200 x 2400 dpi.	_____
PCL and True Adobe Postscript Print Driver.	_____
On board anti-virus protection.	_____
Print from and scan to USB memory drive.	_____
Black and Color scanning speed range up to 141 I p m.	_____
Scan to folder and scan to email.	_____
Energy Star Rated.	_____

BIDDING ON:
Manufacturer: _____
Make: _____
Model: _____
Place of Origin: _____
Date of Delivery: _____

These specifications were prepared by the staff of the Department of Labor, Administrative Assistant, Helen Cordero, and approved by David Dell'Isola, Director.