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**DEPARTMENT OF  
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September 6, 2023

Invitation For Bid  
GSA-057-23

**AMENDMENT #4**  
Printing Service for Heat Transfer Cigarette Tax Stamps

- 1.) Amend and replace page 37 of 37 with attached "Revised page 37 of 37" dated 09/06/23

All others remain unchanged.

JoyJean Arceo  
Acting Chief Procurement Officer\*

\*By appointment of Director of the Department of Administration effective July 26, 2023 through September 26, 2023.

Please Print  
Acknowledgement Copy (Email to GSA)

Received By: \_\_\_\_\_  
Date: \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Email to: [esprocurement@esdoa.guam.gov](mailto:esprocurement@esdoa.guam.gov)

**k)** Each roll of base paper must have a blank continuing leader of at least 18 inches” in length on the leading edge of the roll, and a blank continuing tail of at least 12 inches” in length on the trailing end of the roll. The machine perforations along the side edges of the base paper and running the complete length of each roll shall be punched completely through the paper and be free of excess paper fragments.

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**l)** Stamps must securely adhere and must remain legible. Adhesion must be sufficient to prevent the lifting or peeling of the stamp using a sharp edge, a tacky product such as tape, or other method of removal once the stamp has adhered to the intended surface.

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**m)** Stamp designs must be presented and approved by the Director of Revenue of Taxation. Stamp designs may change every 24 months.

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**n)** Shall provide for adequate humidity-controlled means of storage

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These specifications were drafted by Mikel Espiritu, Acting Administrative Services Officer, Department of Revenue and Taxation, and approved by Marie P. Lizama, Deputy Director, Department of Revenue and Taxation.