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March 16, 2023

Invitation For Bid
GSA-025-23
Office Supplies

Questions and Concerns received from Sunleader Guam on February 27, 2023 and March 01, 2023

Question 1:

Line Item # 34.1, 35.1, 36.1, 37.1 38.1 – Flags Double Sided Nylon

Question: Is the double sided of material or just single material with double sided print only?

Response:

Refer to Amendment #2.

Question 2:

Line item: 86.1 Pencil Sharpener Manual

Question: Is the sharpener desk top or handheld portable?

Response:

Desk top

Question 3:

Line Item # 17.1, 18.1, 19.1, 21.1 – CLIP, DBL ASSTED

Question: 1. "ASSTD" is the meaning "ASSORTED COLORS"?

2. How many CLIPS per box?

Response:

1. Refer to Amendment #2
2. Refer to Amendment #2

Question 4:

Line item: #20.1 CLIP, DBL ¼" MINI BLACK

Question: How many CLIPS per box?

Response:

Refer to Amendment #2

Question 5:

Line Item #43.1 FOLDER LEG PRESBRD 2DIV RED10/B

Question: "RED" is the meaning "TRUE RED"? or will "BRICK RED" (Similar to Brown) be acceptable?

Response:

Brick Red is acceptable.

Question 6:

Line Item: 98.1 RECOBOOK LEG W/OUTINDEX 150 PGS

Question: The supplier which used to produce this item had discontinued this item. Would it be possible to change the specification from 150 pages to 300 pages?

Response:

No

Question 7:

Line Item # 100.1 RULER TRANSPARENT 18"

Question: We requested from a lot of suppliers about 18" transparent rulers and they don't either have them in stock or produce them. We can readily find 20" transparent ruler.

Response:

Specification remains the same.

Questions and Concerns received from JMI Edison on February 27, 2023

Question 1: May we request for the bid submission to be extended from March 13, 2023 to March 30, 2023? Due to the bulk of the items in this bid project, we need to allow ample time for our sources to go over the list and respond back with details.

Response:

See Amendment #1

Question 2:

We are still experiencing global issues of supply chain. Due to this, may we request to move the delivery time from 30 days to 90 days ARO?

Response:

Refer to Amendment #2

Question 3:

We observed that some of the items are missing some details. May we request for your advise on below requested information-

ITEM NO.	BID SPECIFICATION	QTY	UOM	QUERY
17.1	CLIP, DBL MINI ASSTD COLOR	50	BX	HOW MANY PCS/BOX?

Response:

Refer to Amendment #2

18.1	CLIP, DBL 1-1/2" X 5/8 ASSTD MED	100	BX	HOW MANY PCS/BOX?
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Response:

Refer to Amendment #2

19.1	CLIP, DBL 1/2" X 3/8" ASSTD SM	100	BX	HOW MANY PCS/BOX?
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Response:

Refer to Amendment #2

20.1	CLIP, DBL 1/4" MINI BLK	50	BX	HOW MANY PCS/BOX?
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Response:

Refer to Amendment #2

21.1	CLIP, DBL 2" ASST COLOR LG	100	BX	HOW MANY PCS/BOX?
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Response:

Refer to Amendment #2

23.1	CLIPBOARD LETTER SIZE, 12/CS	50	EA	DO YOU NEED PER PIECE? OR BY CASE OF 12'S?
Response: Per Piece.				
29.1	ENVEL 10" X 13" INTER-DEPT/MESS	50	BX	HOW MANY PCS/BOX?
Response: Refer to Amendment #2				
69.1	LABEL FOLDER SELF-ADH BLUE	50	BX	HOW MANY PCS/BOX?
Response: Refer to Amendment #2				
70.1	LABEL FOLDER SELF-ADH GREEN	50	BX	HOW MANY PCS/BOX?
Response: Refer to Amendment #2				
71.1	LABEL FOLDER SELF-ADH ORANGE	50	BX	HOW MANY PCS/BOX?
Response: Refer to Amendment #2				
72.1	LABEL FOLDER SELF-ADH YELLOW	50	BX	HOW MANY PCS/BOX?
Response: Refer to Amendment #2				
73.1	LABEL SELF-ADH 1-1/2X4 WHITE	50	BX	HOW MANY PCS/BOX?
Response: Refer to Amendment #2				
79.1	PEN, MECH. LEAD .5MM/TUBER REFI	20	PG	HOW MANY PCS/PG?
Response: Refer to Amendment #2				
92.1	PORTFOLIO D/PKT RED	100	BX	HOW MANY PCS/BOX?
Response: Refer to Amendment #2				
94.1	POST IT FLAGS (PLAIN COLORS)	150	PG	HOW MANY PCS/PG?
Response: Refer to Amendment #2				
95.1	POST IT FLAGS (SIGN HERE)	150	PG	HOW MANY PCS/PG?
Response: Refer to Amendment #2				
96.1	POST IT NOTE 3" X5" YELLOW 12P	150	PG	HOW MANY PCS/PG?
Response: Refer to Amendment #2				
97.1	POST IT NOTE, 3X3 CANARY YELLOW	150	PG	HOW MANY PCS/PG?
Response: Refer to Amendment #2				

Questions and Concerns received from School Essentials on March 1, 2023

ITEM NO. 23.1 – CLIPBOARD LETTER SIZE 12/CS 50EA

Question: The BID description states 12/case and your UOM is EA, please clarify if you are asking for 50 cases or 50 each?

Response:

50 each

ITEM NO. 28.1 – ENVE 9x12 OPN/KRA 250/BX CAT 50BX

Question: The BID description states 250/BX, can we offer 100/BX?

Response:

No

ITEM NO> 33.1 – FASTENER W/BASE2" #70022 50/BX

Question: Can you please provide the size for the Capacity and the size for the Center of the Fasteners?

Example: Fastener, 2" Capacity, 2-3/4" Center

Response:

Refer to Amendment #2


CLAUDIA S. ACFALLE
Chief Procurement Officer

Please Print

Acknowledgement Copy (Re-Fax to GSA)

Received By: _____

Date: _____

Company Name: _____

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