



LOURDES A. LEON GUERRERO
GOVERNOR (MAGA'HAGA)

JOSHUA F. TENORIO
LIEUTENANT GOVERNOR
(SIGUNDO MAGA'HAGA)

DEPARTMENT OF ADMINISTRATION

GENERAL SERVICES AGENCY

AHENSAN SETBISION HINIRAT
148 ROUTE 1 SOUTH MARINE CORPS DRIVE, PITI, GU 96915
TELEPHONE: (671) 475-1707/1708
FAX: (671) 472-4217/1727

EMAIL: GSAPROUREMENT@GSADOA.GUAM.GOV
WEBSITE: WWW.GSA.DOA.GUAM.GOV



EDWARD M. BIRN
DIRECTOR (DIREKTOT)

BERNADINE C. GINES
DEPUTY DIRECTOR
(SIGUNDO DIREKTOT)

August 6, 2021

INVITATION FOR BID

GSA-029-21

Printing services for Heat Transfer Cigarette Tax Stamps

Question(s) and Concern(s) received from Meycord Revenue, Inc. on 8/3/21 Post IFB Opening

Question #1:

Could the procurement office and manager confirm that has received three (3) different packages from Meyercord for the bid submission? The three packages form part of Meyercord complete submitted bid for Guam and include:

1. **Package 1:** full proposal response with the required documents including firm pricing
2. **Package 2:** stamp rolls samples
3. **Package 3:** signed and notarized documentation. Same documentation that was faxed to procurement office, acknowledging the amendment and Q&A dated XXX.

OAG Response:

No, The General Services Agency (GSA) did not receive three (3) packages. GSA has confirmed their office received two (2) packages delivered via mail in reference to your company's bid submission for this Invitation for Bid. The dates and contents of these packages are as followed:

Packet #1: Received date – June 18, 2021

Received time – 10:56 a.m.

Contents – Stamp Roll Samples

Packet #2: Received date – June 21, 2021

Received time – 8:30 a.m.

Contents – Proposal response and Cost Response

Question #2:

Will the procurement Manager of Guam accept the replacement copies of signed documents with the appropriate signatures? If so, what is an acceptable or preferred delivery method email, fax or mailing hard copies? While Meyercord did send complete bid package, including signed and notarized documents that were included in the bid package, it may be the case that because of printing issues, the signatures on several of these forms may not have been printed correctly. The dated copies of these documents are available to Guam.

OAG Response:

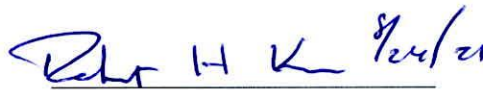
No, unfortunately at this time GSA/OAG will not accept replacement copies of signed documents with appropriate signatures. Required documents should have been included as part of your IFB response/proposal. (Refer to page 1 of 34, Reminder to Prospective Bidders)

Question #3:

Will the procurement office of Guam consider the response and explanation of the omitted bid bond? Meyercord is very familiar with bid bonds for several its contracts, however, because of the original ITB deadline for Guam submission, Meyercord couldn't logistically obtain the bid bond without missing the ITB response deadline. In our response, Meyercord has fully addressed the capability for obtaining the bid bond given the proper time (see pages twenty four and twenty five of the bid response).

OAG Response:

Response and explanation will be thoroughly evaluated for consideration.

1 
CLAUDIA S. ACFALLE
Chief Procurement Officer

Please Print
Acknowledgement Copy (Re-Fax to GSA)

Received By: _____
Date: _____
Company Name: _____
Fax to: 475-1727 or 472-4217
Email to: gsaprocurement@gsadoa.guam.gov