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March 19, 2021

**GENERAL SERVICES AGENCY CIRCULAR NO.: 2021-008**

To: All Line Department and Agency Heads

From: Chief Procurement Officer

Subject: **Deadline for Assistance with New Procurement \$500,000 or More**

Pursuant to the Office of the Attorney General's (OAG) Procurement Circular No. 2021-01 dated March 4, 2021, please be advised, all line agencies/departments needing the assistance of the General Services Agency (GSA) must submit their request **no later than 5:00 p.m., Monday, April 26, 2021**. This deadline is necessary in order to allow GSA ample time to prepare and package for the review of the Office of the Attorney General.

All requests are to be submitted via [gsaprocurement@gsadoa.guam.gov](mailto:gsaprocurement@gsadoa.guam.gov).

Your attention and cooperation in this matter will be greatly appreciated. *Dangkolo na Si Yu'os Ma'ase'.*

  
CLAUDIA S. ACFALLE