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(DIPATTAMENTON ATMENESTRASION)
GENERAL SERVICES AGENCY
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INVITATION FOR BID NO. GSA/PAG-004-19
PORT AUTHORITY OF GUAM
GENERATOR MAINTENANCE

February 11, 2019

Questions submitted by JJ Global dated February 4, 2019

Inquiry 1: The Bid Package lists the 10 Generators, manufacturer and sizes. Please provide the years the Port purchased them (when it was acquired), including any maintenance records indicating the number of hours the generators have accumulated run-time, dates of maintenance (at least 2 years record).

Response: The Port acquired all generator sets during the latter half of 2015. Warranty coverage ended 24 months later in 2017. Listed below are the run-times for the generators on this bid,

LC1 – 274.6 Hours
LC2 – 337.6 Hours
LC4.1 – 366.0 Hours
LC4.2 – 326.1 Hours
LC5.1 – 525.0 Hours
LC5.2 – 136.2 Hours
LC5.3 – 175.5 Hours
GC#4- 28,181 Hours
GC#5- 22,285 Hours
GC#6- 23,978 Hours

All maintenance performed in accordance with manufacturer's recommendations or sooner once per quarter. GC#4 Motor was completely overhauled at 18 hours and GC#6 was completely overhauled at 17,500 hours.

Inquiry 2: Please identify the last vendor who has held this contract and its contract information like, term of contract and contract amount per year.

Response: There has not been a contract for generator maintenance at the Port Authority of Guam. A purchase order for Technical Services was awarded to Hawthorne Pacific for the last couple of Fiscal Years at \$15,000 to be drawn down as needed.

Inquiry 3: Page 28 of bid states, "**Payments will be on quarterly basis. Quarterly cost equals total divided by four (4)**".

This statement is confusing. Please clarify if the quarterly cost is to be divided by four or does this mean the annual cost divided by four?

Response: The PAG is requesting for the annual cost of service. However, service and payment will be on a quarterly basis.

Inquiry 4: The bid indicated "ALL OR NONE". How is the award of the bid going to be made, will it be awarded to lowest, responsible, responsive bid per item or the lowest bid of total of items 1 thru 3? Please clarify.

Response: The award will be made to one vendor to perform all the requirements of the bid. Award of bid is going to be made to the lowest, responsible and responsive bidder for the total of items 1 thru 3 plus the average of line item 4.

Inquiry 5: Item no. 4 provides the hourly rates for 5 listed categories. Average Total of hourly rates based on the hourly rates of the 5 categories. The note stated, "**The average will be used for evaluating this line item, if awarded, hourly rates will be applied and be drawn down on an as needed basis.**"

Please clarify how the award on this item will be made and provide example of computation. For example: if the average hourly rate is \$1.00 per hour (\$1, \$.75, \$1, \$1.25, \$1 for items a thru e, respectively).

- a. Is the award be based on the lowest average hourly rate?
- b. If awarded, is the average hourly rate be the rate that is chargeable to the Port for line items 1 thru e.? or whatever the rate indicated for each line item will be the chargeable rate to the Port. Clarify please.

Response:

- a. The lowest Average Total of Hourly Rates
- b. The rate indicated by the bidder will be used

Please refer to the sample computation,

Field Labor =	<u>\$25</u> / hour
Over Time Field Labor =	<u>\$10</u> / hour
Holiday Rate =	<u>\$35</u> /hour
Overtime Travel =	<u>\$10</u> /hour
Travel =	<u>\$30</u> /hour

Average Total of Hourly Rates = (Field Labor \$25+ Over Time \$10+ Holiday \$35+ Overtime Travel \$10+ Travel \$30)/ 5 = **\$22**

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Inquiry 6: For the purpose of Bond amount requirement, please confirm that the total bid amount to be used when calculating the 15% will only be the amounts for Item 1 thru 3, not including amount on Item no. 4.

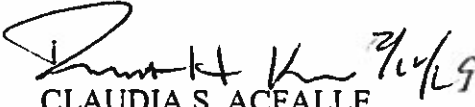
Response: Yes, bid security shall cover line item(s) 1-3 but shall not include line item 4.

Inquiry 7: The scope of work for item no. 2 stated to use genuine Caterpillar parts and materials, including gaskets and seals. Does this apply to Item no. 4?

Response: Yes, the use of genuine Caterpillar parts and materials is required and applies to line item number 4.

Inquiry 8: Pending responses to the above clarification, please provide an extension to the bid submission deadline and bid opening dates, for at least ten (10) days after the responses are distributed.

Response: See Amendment #2


CLAUDIA S. ACFALLE
Chief Procurement Officer

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