



GENERAL SERVICES AGENCY

(Ahensian Setbision Hinirat)

Government of Guam

148 Route 1 Marine Drive, Piti Guam 96915

Tel: 475-1713 * Telefax: 472-4217; 475-1716; 475-1727

Accountability * Impartiality * Competence * Openness * Value

INVITATION FOR BID NO.: GSA-004-19

DESCRIPTION:

LARGE PRINT BOOKS

SPECIAL REMINDER TO PROSPECTIVE BIDDERS

Bidders are reminded to read the Sealed Bid Solicitation and Instructions, and General Terms and Conditions attached to the IFB to ascertain that all of the following requirements checked below are submitted in the bid envelope, in duplicate, at the date and time for bid opening.

- (X) **BID GUARANTEE (15% of Bid Amount) May be in the form of;**
Reference #11 on the General Terms and Conditions
 - a. Cashier's Check or Certified Check
 - b. Letter of Credit
 - c. Surety Bond – Valid only if accompanied by:
 - 1. Current Certificate of Authority issued by the Insurance Commissioner;
 - 2. Power of Attorney issued by the Surety to the Resident General Agent;
 - 3. Power of Attorney issued by two (2) major officers of the Surety to whoever is signing on their behalf.
- (X) **BROCHURES/DESCRIPTIVE LITERATURE;**
- (X) **AFFIDAVIT DISCLOSING OWNERSHIP and COMMISSION**
 - a. Date of signature of the person authorized to sign the bid and the notary date must be the same.
- (X) **OTHER REQUIREMENTS:**
Affidavit re Ethical Standards, Affidavit re No Gratuities or Kickbacks, Special Provision; Restriction Against Sexual Offenders, Affidavit D.O.L. Wage Determination, Affidavit re Non-Collusion, Affidavit re Contingent Fees,
- (X) **CURRENT BUSINESS LICENSE/CONTRACTOR'S LICENSE/SPECIALTY LICENSE IN REFERENCE TO SUPPLIES OR SERVICES FOR THIS BID**

This reminder must be signed and returned in the bid envelope together with the bid. Failure to comply with the above requirements may be cause for disqualification and rejection of the bid.

On this _____ day of _____, 2019, I, _____,

authorized representative of _____ acknowledge receipt of this special reminder to prospective bidders with the above referenced IFB.

Bidder Representative's Signature

INVITATION FOR BID

ISSUING OFFICE:

GENERAL SERVICES AGENCY
GOVERNMENT OF GUAM
148 ROUTE 1, MARINE DRIVE
PITI, GUAM 96915

Handwritten signature and date: 12/30/19
CLAUDIA S. ACFALLE
Chief Procurement Officer

DATE ISSUED: January 15, 2019

BID INVITATION NO: GSA-004-19

BID FOR: **LARGE PRINT BOOKS**

SPECIFICATION: **SEE ATTACHED**

DESTINATION: **GUAM PUBLIC LIBRARY**

REQUIRED DELIVERY DATE: **30 Days Upon Receipt of Purchase Order.**

INSTRUCTION TO BIDDERS:

INDICATE WHETHER: INDIVIDUAL PARTNERSHIP CORPORATION

INCORPORATED IN: _____

This bid shall be submitted in duplicate and sealed to the issuing office above no later than (Time) 10:00am. Date: 01/30/2019 and shall be publicly opened. Bid submitted after the time and date specified above shall be rejected. See attached General Terms and Conditions, and Sealed Bid Solicitation for details.

The undersigned offers and agrees to furnish within the time specified, the articles and services at the price stated opposite the respective items listed on the schedule provided, unless otherwise specified by the bidder. In consideration to the expense of the Government in opening, tabulating, and evaluating this and other bids, and other considerations, the undersigned agrees that this bid remain firm and irrevocable within 90 calendar days from the date opening to supply any or all the items which prices are quoted.

NAME AND ADDRESS OF BIDDER:

SIGNATURE AND TITLE OF PERSON
AUTHORIZED TO SIGN THIS BID:

AWARD: CONTRACT NO.: _____ AMOUNT: _____ DATE: _____

ITEM NO(S). AWARDED: _____

CONTRACTING OFFICER:

CLAUDIA S. ACFALLE
Chief Procurement Officer

NAME AND ADDRESS OF CONTRACTOR:

SIGNATURE AND TITLE OF PERSON
AUTHORIZED TO SIGN THIS CONTRACT:

Invitation for Bid: GSA-004-19

LARGE PRINT BOOKS

ACKNOWLEDGEMENT RECEIPT FORM

Please be advised that to be considered a prospective bidder you must fill out this Acknowledgement receipt form. Please submit form by Fax to 475-1727 and email to gsaprourement@gsadoa.guam.gov

Acknowledgement Receipt Form must be submitted no later than three (3) days upon receipt of IFB package.

Name _____

Signature _____

Date _____

Time _____

Contact Number _____

Fax Number _____

Contact Person regarding IFB _____

Title _____

E-Mail Address _____

Company/Firm _____

Address _____

Note: GSA recommends that prospective bidders register current contact Information with GSA to ensure they receive any notices regarding any changes or update to the IFB. The procuring agency and GSA will not be liable for failure to provide notice to any party who did not register current contact information.

All questions and concerns in regards to this bid must be submitted to the General Services Agency via fax attention to the Chief Procurement Officer no later than January 18, 2019 close of business at 5:00pm.

Special Provisions

Restriction against Sex Offenders Employed by service providers to
Government of Guam-from working on Government Property.

If a contract for services is awarded to the bidder or offeror, then the service provider must warranty that no person in its employment who has been convicted of a sex offense under the provisions of chapter 25 of Title 9 of Guam code Annotated or of an offense defined in Article 2 of chapter 28 of Title 9 of the Guam Code annotated, or who has been convicted in any other jurisdiction of an offense with the same elements as heretofore defined, or who is listed on the Sex Offender Registry, shall provide services on behalf of the service provider while on government of Guam property, with the exception of public highways. If any employee of a service provider is providing services on government property and is convicted subsequent to an award of a contract, then the service provider warrants that it will notify the Government of the conviction within twenty-four (24) hours of the conviction, and will immediately remove such convicted person from providing services on government property. If the service provider is found to be in violation of any of the provisions of this paragraph, then the government will give notice to the service provider to take corrective action. The service provider shall take corrective action within twenty-four (24) hours of notice from the Government, and the service provider shall notify the Government when action has been taken. If the service providers fail to take corrective steps within twenty-four (24) hours of notice from the Government, then the Government in its sole discretion may suspend temporarily and contract for services until corrective action has been taken.

Signature of Bidder Proposer, if an individual; Partner, if a partnership; Officer, if a corporation.	Date
--	------

Subscribed and sworn before me this _____ day of _____, 201__

NOTARY PUBLIC
My commission expires, _____, _____.

FORM E

DECLARATION RE COMPLIANCE WITH U.S. D.O.L. WAGE DETERMINATION

Procurement No: **GSA-004-19** LARGE PRINT BOOKS

Name of Offeror Company: _____ hereby certifies under penalty of perjury:

- (1) That I am _____ (the offeror, a partner of the offeror, an officer of the offeror) making the bid or proposal in the foregoing identified procurement;
- (2) That I have read and understand the provisions of 5 GCA § 5801 and § 5802 which read:

§ 5801. Wage Determination Established.

In such cases where the government of Guam enters into contractual arrangements with a sole proprietorship, a partnership or a corporation ("contractor") for the provision of a service to the government of Guam, and in such cases where the contractor employs a person(s) whose purpose, in whole or in part, is the direct delivery of service contracted by the government of Guam, then the contractor shall pay such employee(s) in accordance with the Wage Determination for Guam and the Northern Mariana Islands issued and promulgated by the U.S. Department of Labor for such labor as is employed in the direct delivery of contract deliverables to the government of Guam.

The Wage Determination most recently issued by the U.S. Department of Labor at the time a contract is awarded to a contractor by the government of Guam shall be used to determine wages, which shall be paid to employees pursuant to this Article. Should any contract contain a renewal clause, then at the time of renewal adjustments, there shall be made stipulations contained in that contract for applying the Wage Determination, as required by this Article, so that the Wage Determination promulgated by the U.S. Department of Labor on a date most recent to the renewal date shall apply.

§ 5802. Benefits.

In addition to the Wage Determination detailed in this Article, any contract to which this Article applies shall also contain provisions mandating health and similar benefits for employees covered by this Article, such benefits having a minimum value as detailed in the Wage Determination issued and promulgated by the U.S. Department of Labor, and shall contain provisions guaranteeing a minimum of ten (10) paid holidays per annum per employee.

- (3) That the offeror is in full compliance with 5 GCA § 5801 and § 5802, as may be applicable to the procurement referenced herein;

- (4) That I have attached the most recent wage determination applicable to Guam issued by the U.S. Department of Labor. [INSTRUCTIONS – Please attach!]

Signature Date

REGISTER OF WAGE DETERMINATIONS UNDER
THE SERVICE CONTRACT ACT
By direction of the Secretary of Labor

U.S. DEPARTMENT OF LABOR
EMPLOYMENT STANDARDS ADMINISTRATION
WAGE AND HOUR DIVISION
WASHINGTON D.C. 20210
Wage Determination No.: 2015-5693
Revision No.: 7
Date Of Revision: 07/30/2018

Daniel W. Simms Division of
Director Wage Determinations

Note: Under Executive Order (EO) 13658, an hourly minimum wage of \$10.35 for calendar year 2018 applies to all contracts subject to the Service Contract Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.35 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in calendar year 2018. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts

States: Guam, Northern Marianas, Wake Island
Area: Guam Statewide
Northern Marianas Statewide
Wake Island Statewide

****Fringe Benefits Required Follow the Occupational Listing****

OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations		
01011 - Accounting Clerk I		3.57
01012 - Accounting Clerk II		15.23
01013 - Accounting Clerk III		17.04
01020 - Administrative Assistant		17.71
01035 - Court Reporter		17.22
01041 - Customer Service Representative I		10.89
01042 - Customer Service Representative II		12.25
01043 - Customer Service Representative III		13.37
01051 - Data Entry Operator I		12.15
01052 - Data Entry Operator II		13.25
01060 - Dispatcher, Motor Vehicle		14.37
01070 - Document Preparation Clerk		13.71
01090 - Duplicating Machine Operator		13.71
01111 - General Clerk I		10.29
01112 - General Clerk II		11.28
01113 - General Clerk III		12.32
01120 - Housing Referral Assistant		19.20
01141 - Messenger Courier		11.16
01191 - Order Clerk I		12.57
01192 - Order Clerk II		13.71

01261 - Personnel Assistant (Employment) I	15.57
01262 - Personnel Assistant (Employment) II	17.25
01263 - Personnel Assistant (Employment) III	19.22
01270 - Production Control Clerk	20.08
01290 - Rental Clerk	11.10
01300 - Scheduler, Maintenance	15.39
01311 - Secretary I	15.39
01312 - Secretary II	17.22
01313 - Secretary III	19.20
01320 - Service Order Dispatcher	12.73
01410 - Supply Technician	17.71
01420 - Survey Worker	15.26
01460 - Switchboard Operator/Receptionist	9.67
01531 - Travel Clerk I	12.77
01532 - Travel Clerk II	13.83
01533 - Travel Clerk III	14.78
01611 - Word Processor I	13.48
01612 - Word Processor II	15.13
01613 - Word Processor III	16.92
05000 - Automotive Service Occupations	
05005 - Automobile Body Repairer, Fiberglass	13.58
05010 - Automotive Electrician	13.06
05040 - Automotive Glass Installer	12.10
05070 - Automotive Worker	12.10
05110 - Mobile Equipment Servicer	10.27
05130 - Motor Equipment Metal Mechanic	13.71
05160 - Motor Equipment Metal Worker	12.10
05190 - Motor Vehicle Mechanic	13.71
05220 - Motor Vehicle Mechanic Helper	10.12
05250 - Motor Vehicle Upholstery Worker	12.10
05280 - Motor Vehicle Wrecker	12.10
05310 - Painter, Automotive	12.87
05340 - Radiator Repair Specialist	12.10
05370 - Tire Repairer	10.40
05400 - Transmission Repair Specialist	13.58

07000 - Food Preparation And Service Occupations	
07010 - Baker	10.47
07041 - Cook I	10.88
07042 - Cook II	12.63
07070 - Dishwasher	9.04
07130 - Food Service Worker	9.31
07210 - Meat Cutter	11.86
07260 - Waiter/Waitress	9.12
09000 - Furniture Maintenance And Repair Occupations	
09010 - Electrostatic Spray Painter	16.21
09040 - Furniture Handler	9.87
09080 - Furniture Refinisher	16.21
09090 - Furniture Refinisher Helper	11.97
09110 - Furniture Repairer, Minor	14.11
09130 - Upholsterer	16.21
11000 - General Services And Support Occupations	
11030 - Cleaner, Vehicles	9.13
11060 - Elevator Operator	9.13
11090 - Gardener	12.58
11122 - Housekeeping Aide	9.23
11150 - Janitor	9.23
11210 - Laborer, Grounds Maintenance	9.50
11240 - Maid or Houseman	9.13
11260 - Pruner	8.51
11270 - Tractor Operator	11.51
11330 - Trail Maintenance Worker	9.50
11360 - Window Cleaner	10.31
12000 - Health Occupations	
12010 - Ambulance Driver	17.77
12011 - Breath Alcohol Technician	17.77
12012 - Certified Occupational Therapist Assistant	24.38
12015 - Certified Physical Therapist Assistant	24.38
12020 - Dental Assistant	14.21
12025 - Dental Hygienist	32.84
12030 - EKG Technician	23.96
12035 - Electron-euro-diagnostic Technologist	23.96
12040 - Emergency Medical Technician	17.77

12071 - Licensed Practical Nurse I	15.88
12072 - Licensed Practical Nurse II	17.77
12073 - Licensed Practical Nurse III	19.81
12100 - Medical Assistant	11.54
12130 - Medical Laboratory Technician	17.11
12160 - Medical Record Clerk	12.37
12190 - Medical Record Technician	17.77
12195 - Medical Transcriptionist	15.88
12210 - Nuclear Medicine Technologist	39.04
12221 - Nursing Assistant I	11.03
12222 - Nursing Assistant II	12.43
12223 - Nursing Assistant III	13.54
12224 - Nursing Assistant IV	15.22
12235 - Optical Dispenser	17.77
12236 - Optical Technician	15.88
12250 - Pharmacy Technician	15.49
12280 - Phlebotomist	15.22
12305 - Radiologic Technologist	22.64
12311 - Registered Nurse I	20.70
12312 - Registered Nurse II	25.32
12313 - Registered Nurse II, Specialist	25.32
12314 - Registered Nurse III	30.64
12315 - Registered Nurse III, Anesthetist	30.64
12316 - Registered Nurse IV	36.72
12317 - Scheduler (Drug and Alcohol Testing)	22.01
12320 - Substance Abuse Treatment Counselor	22.01
13000 - Information And Arts Occupations	
13011 - Exhibits Specialist I	19.26
13012 - Exhibits Specialist II	23.86
13013 - Exhibits Specialist III	29.18
13041 - Illustrator I	19.26
13042 - Illustrator II	23.86
13043 - Illustrator III	29.18
13047 - Librarian	26.42
13050 - Library Aide/Clerk	15.33
13054 - Library Information Technology Systems	23.86

Administrator		
13058 - Library Technician		16.64
13061 - Media Specialist I		17.21
13062 - Media Specialist II		19.26
13063 - Media Specialist III		21.47
13071 - Photographer I		17.06
13072 - Photographer II		19.06
13073 - Photographer III		23.63
13074 - Photographer IV		28.92
13075 - Photographer V		35.00
13090 - Technical Order Library Clerk		17.04
13110 - Video Teleconference Technician		17.18
14000 - Information Technology Occupations		
14041 - Computer Operator I		15.71
14042 - Computer Operator II		16.26
14043 - Computer Operator III		18.13
14044 - Computer Operator IV		20.14
14045 - Computer Operator V		22.31
14071 - Computer Programmer I	(see 1)	15.73
14072 - Computer Programmer II	(see 1)	19.50
14073 - Computer Programmer III	(see 1)	23.84
14074 - Computer Programmer IV	(see 1)	
14101 - Computer Systems Analyst I	(see 1)	24.23
14102 - Computer Systems Analyst II	(see 1)	
14103 - Computer Systems Analyst III	(see 1)	
14150 - Peripheral Equipment Operator		15.71
14160 - Personal Computer Support Technician		20.14
14170 - System Support Specialist		21.24
15000 - Instructional Occupations		
15010 - Aircrew Training Devices Instructor (Non-Rated)		24.23
15020 - Aircrew Training Devices Instructor (Rated)		29.32
15030 - Air Crew Training Devices Instructor (Pilot)		33.30
15050 - Computer Based Training Specialist / Instructor		24.23
15060 - Educational Technologist		25.10
15070 - Flight Instructor (Pilot)		33.30
15080 - Graphic Artist		20.47
15085 - Maintenance Test Pilot, Fixed, Jet/Prop		32.74

15086 - Maintenance Test Pilot, Rotary Wing	32.74
15088 - Non-Maintenance Test/Co-Pilot	32.74
15090 - Technical Instructor	17.65
15095 - Technical Instructor/Course Developer	21.58
15110 - Test Proctor	13.87
15120 - Tutor	13.87
16000 - Laundry, Dry-Cleaning, Pressing And Related Occupations	
16010 - Assembler	9.78
16030 - Counter Attendant	9.78
16040 - Dry Cleaner	11.30
16070 - Finisher, Flatwork, Machine	9.78
16090 - Presser, Hand	9.78
16110 - Presser, Machine, Dry-cleaning	9.78
16130 - Presser, Machine, Shirts	9.78
16160 - Presser, Machine, Wearing Apparel, Laundry	9.78
16190 - Sewing Machine Operator	11.94
16220 - Tailor	12.44
16250 - Washer, Machine	10.24
19000 - Machine Tool Operation And Repair Occupations	
19010 - Machine-Tool Operator (Tool Room)	16.21
19040 - Tool And Die Maker	20.37
21000 - Materials Handling And Packing Occupations	
21020 - Forklift Operator	13.96
21030 - Material Coordinator	20.08
21040 - Material Expediter	20.08
21050 - Material Handling Laborer	11.37
21071 - Order Filler	9.66
21080 - Production Line Worker (Food Processing)	13.96
21110 - Shipping Packer	13.33
21130 - Shipping/Receiving Clerk	13.33
21140 - Store Worker I	14.21
21150 - Stock Clerk	19.94
21210 - Tools And Parts Attendant	13.96
21410 - Warehouse Specialist	13.96
23000 - Mechanics And Maintenance And Repair Occupations	
23010 - Aerospace Structural Welder	20.69
23019 - Aircraft Logs and Records Technician	16.09

23021 - Aircraft Mechanic I	19.70
23022 - Aircraft Mechanic II	20.69
23023 - Aircraft Mechanic III	21.74
23040 - Aircraft Mechanic Helper	13.70
23050 - Aircraft, Painter	18.50
23060 - Aircraft Servicer	16.09
23070 - Aircraft Survival Flight Equipment Technician	18.50
23080 - Aircraft Worker	17.38
23091 - Aircrew Life Support Equipment (ALSE) Mechanic I	17.38
23092 - Aircrew Life Support Equipment (ALSE) Mechanic II	19.70
23110 - Appliance Mechanic	16.21
23120 - Bicycle Repairer	12.96
23125 - Cable Splicer	19.59
23130 - Carpenter, Maintenance	14.47
23140 - Carpet Layer	15.16
23160 - Electrician, Maintenance	17.86
23181 - Electronics Technician Maintenance I	15.16
23182 - Electronics Technician Maintenance II	16.21
23183 - Electronics Technician Maintenance III	18.31
23260 - Fabric Worker	14.11
23290 - Fire Alarm System Mechanic	15.43
23310 - Fire Extinguisher Repairer	13.06
23311 - Fuel Distribution System Mechanic	17.26
23312 - Fuel Distribution System Operator	13.06
23370 - General Maintenance Worker	11.96
23380 - Ground Support Equipment Mechanic	19.70
23381 - Ground Support Equipment Servicer	16.09
23382 - Ground Support Equipment Worker	17.38
23391 - Gunsmith I	13.06
23392 - Gunsmith II	15.16
23393 - Gunsmith III	17.26
23410 - Heating, Ventilation And Air-Conditioning Mechanic	16.58
23411 - Heating, Ventilation And Air-Conditioning Mechanic (Research Facility)	17.63
23430 - Heavy Equipment Mechanic	17.39
23440 - Heavy Equipment Operator	16.21
23460 - Instrument Mechanic	17.26
23465 - Laboratory/Shelter Mechanic	16.21

23470 - Laborer	11.37
23510 - Locksmith	16.21
23530 - Machinery Maintenance Mechanic	21.03
23550 - Machinist, Maintenance	17.26
23580 - Maintenance Trades Helper	10.23
23591 - Metrology Technician I	17.26
23592 - Metrology Technician II	18.35
23593 - Metrology Technician III	19.43
23640 - Millwright	17.26
23710 - Office Appliance Repairer	16.21
23760 - Painter, Maintenance	13.95
23790 - Pipefitter, Maintenance	17.52
23810 - Plumber, Maintenance	16.45
23820 - Pneudraulic Systems Mechanic	17.26
23850 - Rigger	17.26
23870 - Scale Mechanic	15.16
23890 - Sheet-Metal Worker, Maintenance	15.37
23910 - Small Engine Mechanic	15.16
23931 - Telecommunications Mechanic I	19.01
23932 - Telecommunications Mechanic II	19.76
23950 - Telephone Lineman	18.24
23960 - Welder, Combination, Maintenance	17.82
23965 - Well Driller	17.26
23970 - Woodcraft Worker	17.26
23980 - Woodworker	13.06
24000 - Personal Needs Occupations	
24550 - Case Manager	14.16
24570 - Child Care Attendant	10.09
24580 - Child Care Center Clerk	12.58
24610 - Chore Aide	10.38
24620 - Family Readiness And Support Services Coordinator	14.16
24630 - Homemaker	16.12
25000 - Plant And System Operations Occupations	
25010 - Boiler Tender	17.26
25040 - Sewage Plant Operator	19.28
25070 - Stationary Engineer	17.26

25190 - Ventilation Equipment Tender		11.97
25210 - Water Treatment Plant Operator		19.28
27000 - Protective Service Occupations		
27004 - Alarm Monitor		10.90
27007 - Baggage Inspector		9.13
27008 - Corrections Officer		12.05
27010 - Court Security Officer		12.05
27030 - Detection Dog Handler		10.90
27040 - Detention Officer		12.05
27070 - Firefighter		12.05
27101 - Guard I		9.13
27102 - Guard II		10.90
27131 - Police Officer I		12.05
27132 - Police Officer II		13.40
28000 - Recreation Occupations		
28041 - Carnival Equipment Operator		12.37
28042 - Carnival Equipment Repairer		13.42
28043 - Carnival Worker		9.14
28210 - Gate Attendant/Gate Tender		13.18
28310 - Lifeguard		11.01
28350 - Park Attendant (Aide)		14.74
28510 - Recreation Aide/Health Facility Attendant		10.76
28515 - Recreation Specialist		18.26
28630 - Sports Official		11.74
28690 - Swimming Pool Operator		17.71
29000 - Stevedoring/Longshoremen Occupational Services		
29010 - Blocker And Bracer		20.23
29020 - Hatch Tender		20.23
29030 - Line Handler		20.23
29041 - Stevedore I		18.85
29042 - Stevedore II		21.64
30000 - Technical Occupations		
30010 - Air Traffic Control Specialist, Center	(HFO) (see 2)	38.15
30011 - Air Traffic Control Specialist, Station	(HFO) (see 2)	26.30
30012 - Air Traffic Control Specialist, Terminal	(HFO) (see 2)	28.97
30021 - Archeological Technician I		17.49
30022 - Archeological Technician II		19.56

30023 - Archeological Technician III	24.21
30030 - Cartographic Technician	23.18
30040 - Civil Engineering Technician	21.93
30051 - Cryogenic Technician I	24.12
30052 - Cryogenic Technician II	26.63
30061 - Drafter/CAD Operator I	17.49
30062 - Drafter/CAD Operator II	19.56
30063 - Drafter/CAD Operator III	20.74
30064 - Drafter/CAD Operator IV	24.21
30081 - Engineering Technician I	14.62
30082 - Engineering Technician II	16.41
30083 - Engineering Technician III	18.36
30084 - Engineering Technician IV	22.34
30085 - Engineering Technician V	27.83
30086 - Engineering Technician VI	33.66
30090 - Environmental Technician	21.78
30095 - Evidence Control Specialist	21.78
30210 - Laboratory Technician	20.74
30221 - Latent Fingerprint Technician I	24.12
30222 - Latent Fingerprint Technician II	26.63
30240 - Mathematical Technician	23.34
30361 - Paralegal/Legal Assistant I	19.44
30362 - Paralegal/Legal Assistant II	23.68
30363 - Paralegal/Legal Assistant III	28.99
30364 - Paralegal/Legal Assistant IV	33.88
30375 - Petroleum Supply Specialist	26.63
30390 - Photo-Optics Technician	21.93
30395 - Radiation Control Technician	26.63
30461 - Technical Writer I	22.17
30462 - Technical Writer II	27.10
30463 - Technical Writer III	32.79
30491 - Unexploded Ordnance (UXO) Technician I	24.24
30492 - Unexploded Ordnance (UXO) Technician II	29.33
30493 - Unexploded Ordnance (UXO) Technician III	35.16
30494 - Unexploded (UXO) Safety Escort	24.24
30495 - Unexploded (UXO) Sweep Personnel	24.24
30501 - Weather Forecaster I	24.12

30502 - Weather Forecaster II		29.34
30620 - Weather Observer, Combined Upper Air Or Surface Programs	(see 2)	20.74
30621 - Weather Observer, Senior	(see 2)	23.00
31000 - Transportation/Mobile Equipment Operation Occupations		
31010 - Airplane Pilot		29.33
31020 - Bus Aide		8.15
31030 - Bus Driver		9.69
31043 - Driver Courier		8.97
31260 - Parking and Lot Attendant		8.93
31290 - Shuttle Bus Driver		9.99
31310 - Taxi Driver		9.43
31361 - Truckdriver, Light		9.78
31362 - Truckdriver, Medium		11.61
31363 - Truckdriver, Heavy		13.89
31364 - Truckdriver, Tractor-Trailer		13.89
99000 - Miscellaneous Occupations		
99020 - Cabin Safety Specialist		14.30
99030 - Cashier		9.12
99050 - Desk Clerk		9.70
99095 - Embalmer		24.24
99130 - Flight Follower		24.24
99251 - Laboratory Animal Caretaker I		21.62
99252 - Laboratory Animal Caretaker II		22.67
99260 - Marketing Analyst		20.09
99310 - Mortician		24.24
99410 - Pest Controller		14.61
99510 - Photofinishing Worker		12.74
99710 - Recycling Laborer		13.02
99711 - Recycling Specialist		19.69
99730 - Refuse Collector		12.39
99810 - Sales Clerk		9.46
99820 - School Crossing Guard		16.14
99830 - Survey Party Chief		21.65
99831 - Surveying Aide		12.31
99832 - Surveying Technician		16.00

99840 - Vending Machine Attendant	21.84
99841 - Vending Machine Repairer	27.71
99842 - Vending Machine Repairer Helper	21.84

Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors, applies to all contracts subject to the Service Contract Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is the victim of, domestic violence, sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$4.48 per hour or \$179.20 per week or \$776.53 per month

HEALTH & WELFARE EO 13706: \$4.18 per hour, or \$167.20 per week, or \$724.53 per month*

*This rate is to be used only when compensating employees for performance on an SCA-covered contract also covered by EO 13706, Establishing Paid Sick Leave for Federal Contractors. A contractor may not receive credit toward its SCA obligations for any paid sick leave provided pursuant to EO 13706.

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; and 4 weeks after 3 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility.
(Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive, administrative, or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than \$27.63 (or on a salary or fee basis at a rate not less than \$455 per week) an hour would likely qualify as exempt computer professionals, (29 C.F.R. 541.400) wage rates may not be listed on this wage determination for all occupations

within those job families. In addition, because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds \$27.63 per hour conformances may be necessary for certain non-exempt employees. For example, if an individual employee is non-exempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate,

then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally, because job titles vary widely and change quickly in the computer industry, job titles are not determinative of the application of the computer professional exemption. Therefore, the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

- (1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;
- (2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;

(3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or

(4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

**** HAZARDOUS PAY DIFFERENTIAL ****

An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving re-grading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials

which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

**** UNIFORM ALLOWANCE ****

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by

laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

**** SERVICE CONTRACT ACT DIRECTORY OF OCCUPATIONS ****

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition (Revision 1), dated September 2015, unless otherwise indicated.

*** REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE, Standard Form 1444 (SF-1444) ***

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination (See 29 CFR 4.6(b)(2)(i)). Such conforming procedures shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees (See 29 CFR 4.6(b)(2)(ii)).

The Wage and Hour Division shall make a final determination of conformed classification, wage rate, and/or fringe benefits which shall be paid to all employees performing in the classification from the first day of work on which contract work is performed by them in the classification. Failure to pay such unlisted employees the compensation agreed upon by the interested parties and/or fully determined by the Wage and Hour Division retroactive to the date such class of employees commenced contract work shall be a violation of the Act and this contract. (See 29 CFR 4.6(b)(2)(v)). When multiple wage determinations are included in a contract, a separate SF-1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order the proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the U.S. Department of Labor, Wage and Hour Division, for review (See 29 CFR 4.6(b)(2)(ii)).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour Division's decision to the contractor.
- 6) Each affected employee shall be furnished by the contractor with a written copy of such determination or it shall be posted as a part of the wage determination (See 29 CFR 4.6(b)(2)(iii)).

Information required by the Regulations must be submitted on SF-1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" should be used to compare job definitions to ensure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination (See 29 CFR 4.152(c)(1)).

AFFIDAVIT DISCLOSING OWNERSHIP and COMMISSION

CITY OF _____)
) ss.
 ISLAND OF GUAM)

A. I, the undersigned, being first duly sworn, depose and say that I am an authorized representative of the offeror and that [please check only one]:

[] The offeror is an individual or sole proprietor and owns the entire (100%) interest in the offering business.

[] The offeror is a corporation, partnership, joint venture, or association known as _____ [please state name of offeror company], and the persons, companies, partners, or joint venturers who have held more than 10% of the shares of interest in the offering business during the 365 days immediately preceding the submission date of the proposal are as follows [if none, please so state]

<u>Name</u>	<u>Address</u>	<u>% of Interest</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

B. Further, I say that the persons who have received or are entitled to receive a commission, gratuity or other compensation for procuring or assisting in obtaining business related to the bid or proposal for which this affidavit is submitted are as follows [if none, please so state]:

<u>Name</u>	<u>Address</u>	<u>Compensation</u>
_____	_____	_____

C. If the ownership of the offering business should change between the time this affidavit is made and the time an award is made or a contract is entered into, then I promise personally to update the disclosure required by 5 GCA §5233 by delivering another affidavit to the government.

 Signature of one of the following:
 Offeror, if the offeror is an individual;
 Partner, if the offeror is a partnership;
 Officer, if the offeror is a corporation.

Subscribed and sworn to before me this ____ day of _____, 201__.

 NOTARY PUBLIC
 My commission expires, _____, _____

GOVERNMENT OF GUAM

GENERAL SERVICES AGENCY
148 Route 1, Marine Corp. Drive
Piti, Guam 96915

BID BOND

NO. _____

KNOW ALL MEN BY THESE PRESENTS that _____, as Principal hereinafter called the Principal, and (Bonding Company), _____ A duly admitted insurer under the laws of the Territory of Guam, as Surety, hereinafter called the Surety are Held firmly bound unto the Territory of Guam for the sum of _____ Dollars (\$ _____), for Payment of which sum will and truly to be made, the said Principal and the said Surety bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for (identify project by number and brief description)

NOW, THEREFORE, if the Territory of Guam shall accept the bid of the Principal and the Principal shall enter into a Contract with the Territory of Guam in accordance with the terms of such bid, and give such bond or bonds as may be specified in bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Territory of Guam the difference not to exceed the penalty hereof between the amounts specified in said bid and such larger amount for which the Territory of Guam may in good faith contract with another party to perform work covered by said bid or an appropriate liquidated amount as specified in the Invitation for Bids then this obligation shall be null and void, otherwise to remain full force and effect.

Signed and sealed this _____ day of _____ 201__.

(PRINCIPAL) (SEAL)

(WITNESS)

(TITLE)

(MAJOR OFFICER OF SURETY)

(TITLE)

(MAJOR OFFICER OF SURETY)

(TITLE)

(RESIDENT GENERAL AGENT)

INSTRUCTION TO PROVIDERS:

NOTICE to all Insurance and Bonding Institutions:

The Bond requires the signatures of the Vendor, two (2) major Officers of the Surety and Resident General Agent, if the Surety is a foreign or alien surety.

When the form is submitted to General Services Agency, it should be accompanied with copies of The following:

1. Current Certificate of Authority to do business on Guam issued by the Department of Revenue and Taxation.
2. Power of Attorney issued by the Surety to the Resident General Agent.
3. Power of Attorney issued by two (2) major officers of the Surety to whoever is signing on their behalf.

Bonds, submitted as Bid Guarantee, without signatures and supporting documents are invalid and Bids will be rejected.

**GOVERNMENT OF GUAM
GENERAL TERMS AND CONDITIONS**

SEALED BID SOLICITATION AND AWARD

Only those Boxes checked below are applicable to this bid.

- [X] 1. **AUTHORITY:** This solicitation is issued subject to all the provision of the Guam Procurement Act (5GCA, Chapter 5) and the Guam Procurement Regulations (copies of both are available at the Office of the Complier of laws, Department of Law, copies available for inspection at General Services Agency). It requires all parties involved in the Preparation, negotiation, performance, or administration of contracts to act in good faith.
- [X] 2. **GENERAL INTENTION:** Unless otherwise specified, it is the declared and acknowledged intention and meaning of these General Terms and conditions for the bidder to provide the Government of Guam (Government) with specified services or with materials, supplies or equipment completely assembled and ready for use.
- [X] 3. **TAXES:** Bidders are cautioned that they are subject to Guam Income Taxes as well as all other taxes on Guam Transactions. Specific information on taxes may be obtained from the Director of Revenue and Taxation.
- [X] 4. **LICENSING:** Bidders are cautioned that the Government will not consider for award any offer submitted by a bidder who has not complied with the Guam Licensing Law. Specific information on licenses may be obtained from the Director of Revenue and Taxation.
- [X] 5. **LOCAL PROCUREMENT PREFERENCE:** All procurement of supplies and services where possible, will be made from among businesses licensed to do business on Guam in accordance with section 5008 of the Guam Procurement Act (5GCA, Chapter 5) and Section 1-104 of the Guam Procurement Regulations.
- [X] 6. **COMPLIANCE WITH SPECIFICATIONS AND OTHER SOLICITATION REQUIREMENTS:**
Bidders shall comply with all specifications and other requirements of the Solicitation.
- [X] 7. **“ALL OR NONE” BIDS:** NOTE: By checking this item, the Government is requesting all of the bid items to be bided or none at all. The Government will not award on an itemized basis.
- [X] 8. **INDEPENDENT PRICE DETERMINATION:** The bidder, upon signing the Invitation for Bid, certifies that the prices in his bid were derived at without collusion, and acknowledge that collusion and anti-competitive practices are prohibited by law. Violations will be subject to the provision of Section 5651 of that of the Guam Procurement Act. Other existing civil, criminal or administrative remedies are not impaired and may be in addition to the remedies in Section 5651 of the Government code.
- [X] 9. **BIDDER’S PRICE:** The Government will consider not more than two (2) (Basic and Alternate) item prices and the bidder shall explain fully each price if supplies, materials, equipment, and/or specified services offered comply with specifications and the products origin. Where basic or alternate bid meets the minimum required specification, cost and other factors will be considered. Failure to explain this requirement will result in rejection of the bid.
- [X] 10. **BID ENVELOPE:** Envelope shall be sealed and marked with the bidder’s name, Bid number, time, date and place of Bid Opening.
- [X] 11. **BID GUARANTEE REQUIREMENT:** Bidder is required to submit a Bid Guarantee Bond or standby irrevocable Letter of Credit or Certified Check or Cashier’s Check in the same bid envelope to be held by the Government pending award. The Bid Guarantee Bond, Letter of Credit, Certified Check or Cashier’s Check must be issued by any local surety or banking institution licensed to do business on Guam and made payable to the Treasure of Guam in the amount of fifteen percent (15%) of his highest total bid offer. The Bid Bond must be submitted on Government Standard Form BB-1 (copy enclosed). Personal Checks will not be accepted as Bid Guarantee. If a successful Bidder (contractor) withdraws from the bid or fails to enter into contract within the prescribed time, such Bid guarantee will be forfeited to the Government of Guam. Bids will be disqualified if not accompanied by Bid Bond, Letter of Credit, Certified Check or Cashier’s check. Bidder must include in his/her bid, valid copies of a Power of Attorney from the Surety and a Certificate of Authority from the Government of Guam to show proof that the surety company named on the bond instrument is authorized by the Government of Guam and qualified to do business on Guam. For detailed information on bonding matters, contact the Department of Revenue and Taxation. Failure to submit a valid Power of Attorney and Certificate of Authority on the surety is cause for rejection of bid. **Pursuant to 5 GCA § 5212, all competitive sealed bidding for the procurement of supplies or services exceeding \$25,000.00 a 15% Bid Security of the total bid price must accompany the bid package. The bid bond, Letter of Credit, Certified Check or Cashier’s Check will serve as Bid Security for this procurement.**
- [] 12. **PERFORMANCE GUARANTEE:** Bidders who are awarded a contract under this solicitation, guarantee that goods will be delivered or required services performed within the time specified. Failure to perform the contract in a satisfactory manner may be cause for suspension or debarment from doing business with the Government of Guam. In addition, the Government will hold the Vendor liable and will enforce the requirements as set forth in Section 41 of these General Terms and Conditions.
- [X] 13. **SURETY BONDS:** Bid and Bid Bonds coverage must be signed or countersigned in Guam by a foreign or alien surety’s resident general agent. The surety must be an Insurance Company, authorized by the government of Guam and qualified to do business in Guam. Bids will be disqualified if the Surety Company does not have a valid Certificate of Authority from the Government of Guam to conduct business in Guam.
- [X] 14. **COMPETENCY OF BIDDERS:** Bids will be considered only from the such bidders who, in the opinion of the Government, can show evidence of their ability, experience, equipment, and facilities to render satisfactory service.
- [X] 15. **DETERMINATION OF RESPONSIBILITY OF BIDDERS:** The Chief Procurement Officer reserves the right for securing from bidders information to determine whether or not they are responsible and to inspect plant site, place of business; and supplies and services as necessary to determine their responsibility in accordance with Section 16 of these General Terms and Conditions.
(2 GAR, Div. 4 § 3116)

[X] 16. **STANDARD FOR DETERMINATION OF LOWEST RESPONSIBLE BIDDER:**

In determining the lowest responsible offer, the Chief Procurement Officer shall be guided by the following:

- a) Price of items offered.
- b) The ability, capacity, and skill of the Bidder to perform.
- c) Whether the Bidder can perform promptly or within the specified time.
- d) The quality of performance of the Bidder with regards to awards previously made to him.
- e) The previous and existing compliance by the Bidder with laws and regulations relative to procurement.
- f) The sufficiency of the financial resources and ability of the Bidder to perform.
- g) The ability of the bidder to provide future maintenance and services for the subject of the award.
- h) The compliance with all of the conditions to the Solicitation.

[X] 17. **TIE BIDS:** If the bids are for the same unit price or total amount in the whole or in part, the Chief Procurement Officer will determine award based on 2 GAR, Div. 4, § 3109(o) (2) or to reject all such bids.

[X] 18. **BRAND NAMES:** Any reference in the Solicitation to manufacturer's Brand Names and number is due to lack of a satisfactory specification of commodity description. Such preference is intended to be descriptive, but not restrictive and for the sole purpose of indicating prospective bidders a description of the article or services that will be satisfactory. Bids on comparable items will be considered provided the bidder clearly states in his bid the exact articles he is offering and how it differs from the original specification.

[X] 19. **DESCRIPTIVE LITERATURE:** Descriptive literature(s) as specified in this solicitation must be furnished as a part of the bid and must be received at the date and time set for opening Bids. The literature furnished must clearly identify the item(s) in the Bid. The descriptive literature is required to establish, for the purpose of evaluation and award, details of the product(s) the bidder proposes to furnish including design, materials, components, performance characteristics, methods of manufacture, construction, assembly or other characteristics which are considered appropriate. Rejection of the Bid will be required if the descriptive literature(s) do not show that the product(s) offered conform(s) to the specifications and other requirements of this solicitation. Failure to furnish the descriptive literature(s) by the time specified in the Solicitation will require rejection of the bid.

[] 20. **SAMPLES:** Sample(s) of item(s) as specified in this solicitation must be furnished as a part of the bid and must be received at the date and time set for opening Bids. The sample(s) should represent exactly what the bidder proposes to furnish and will be used to determine if the item(s) offered complies with the specifications. Rejection of the Bid will be required if the sample(s) do not show that the product(s) offered conform(s) to the specifications and other requirements of this solicitation. Failure to furnish the sample(s) by the time specified in the Solicitation will require rejection of the Bid.

[] 21. **LABORATORY TEST:** Successful bidder is required to accompany delivery of his goods with a Laboratory Test Report indicating that the product he is furnishing the Government meets with the specifications. This report is on the bidder's account and must be from a certified Testing Association.

[X] 22. **AWARD, CANCELLATION, & REJECTION:** Award shall be made to the lowest responsible and responsive bidder, whose bid is determined to be the most advantageous to the Government, taking into consideration the evaluation factors set forth in this solicitation. No other factors or criteria shall be used in the evaluation. The right is reserved as the interest of the Government may require to waive any minor irregularity in bid received. The Chief Procurement Officer shall have the authority to award, cancel, or reject bids, in whole or in part for any one or more items if he determines it is in the public interest. Award issued to the lowest responsible bidder within the specified time for acceptance as indicated in the solicitation, results in a bidding contract without further action by either party. In case of an error in the extension of prices, unit price will govern. It is the policy of the Government to award contracts to qualified local bidders. The Government reserves the right to increase or decrease the quantity of the items for award and make additional awards for the same type items and the vendor agrees to such modifications and additional awards based on the bid prices for a period of thirty (30) days after original award. No award shall be made under this solicitation which shall require advance payment or irrevocable letter of credit from the government (2 GAR, Div.4 §1103).

[] 23. **MARKING:** Each outside container shall be marked with the Purchase Order number, item number, brief item description and quantity. Letter marking shall not be less than 3/4" in height.

[X] 24. **SCHEDULE FOR DELIVERY:** Successful bidder shall notify the General Services Agency, Telephone Nos. 475-1707 or 475-713, at least twenty-four (24) hours before delivery of any item under this solicitation.

[] 25. **BILL OF SALE:** Successful supplier shall render Bills of Sale for each item delivered under this contract. Failure to comply with this requirement will result in rejection of delivery. The Bill of Sale must accompany the items delivered but will not be considered as an invoice for payment. Supplier shall bill the Government in accordance with billing instructions as indicated on the Purchase Order.

[X] 26. **MANUFACTURER'S CERTIFICATE:** Successful bidder is required, upon delivery of any item under this contract, to furnish a certificate from the manufacturer indicating that the goods meet the specifications. Failure to comply with this request will result in rejection of delivery payment. Supplier shall bill the Government in accordance with billing instructions as indicated on the Purchase Order.

[X] 27. **INSPECTION:** All supplies, materials, equipment, or services delivered under this contract shall be subject to the inspection and/or test conducted by the Government at destination. If in any case the supplies, materials, equipment, or services are found to be defective in material, workmanship, performance, or otherwise do not conform with the specifications, the Government shall have the right to reject the items or require that they be corrected. The number of days required for correction will be determined by the Government.

[] 28. **MOTOR VEHICLE SAFETY REQUIREMENTS:** The Government will only consider Bids on motor vehicles which comply with the requirements of the National Traffic and Motor Vehicle safety Act of 1966 (Public Law 89-563) and Clean Air Act as amended (Public Law 88-206), that are applicable to Guam. Bidders shall state if the equipment offered comply with these aforementioned Federal Laws.

- [] 29. **SAFETY INSPECTION:** All motor vehicles delivered under this contract must pass the Government of Guam Vehicle Inspection before delivery at destination.
- [] 30. **GUARANTEE:**
a. Guarantee of Vehicle Type of Equipment:
 The successful bidder shall guarantee vehicular type of equipment offered against defective parts, workmanship, and performance, for a period of not less than one (1) year after date of receipt of equipment. Bidder shall also provide service to the equipment for at least one (1) year. Service to be provided shall include, but will not be limited to tune ups (change of spark plugs, contact points and condensers) and lubrication (change of engine and transmission oil). All parts and labor shall be at the expense of the bidder. All parts found defective and not caused by misuse, negligence or accident within the guarantee period shall be repaired, replaced, or adjusted within six (6) working days after notice from the Government and without cost to the Government. Vehicular type of equipment as used in this context shall include equipment used for transportation as differentiated from tractors, backhoes, etc.
- (b) Guarantee of Other Type of Equipment:**
 The successful bidder shall guarantee all other types of equipment offered, except those mentioned in 30a, above, against defective parts, workmanship, and performance for a period of not less than three (3) months after date of receipt of equipment. Bidder shall also provide service to the equipment for at least three (3) months. All parts found defective within that period shall be repaired or replaced by the Contractor without cost to the Government. Repairs, adjustments or replacements of defective parts shall be completed by the contractor within six (6) working days after notice from the Government.
- (c) Compliance with this Section is a condition of this Bid.**
- [X] 31. **REPRESENTATION REGARDING ETHICS IN PUBLIC PROCUREMENT:** The bidder or contractor represents that it has not knowingly influenced and promises that it will not knowingly influence a Government employee to breach any of the ethical standards and represents that it has not violated, is not violating, and promises that it will not violate the prohibition against gratuities and kickbacks set forth on Chapter 11 (Ethics in Public Contracting) of the Guam Procurement Act and in Chapter 11 of the Guam Procurement Regulations.
- [X] 32. **REPRESENTATION REGARDING CONTINGENT FEES:** The contractor represents that it has not retained a person to solicit or secure a Government contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except for retention of bona fide employees or bona fide established commercial selling agencies for the purpose of securing business (GPR Section 11-207).
- [X] 33. **EQUAL EMPLOYMENT OPPORTUNITY:** Contractors shall not discriminate against any employee or applicant of employment because of race, color, religion, sex, or national origin. The contractor will take affirmative action to ensure that employees are treated equally during employment without regards to their race, color, religion, sex, or national origin.
- [X] 34. **COMPLIANCE WITH LAWS:** Bidders awarded a contract under this Solicitation shall comply with the applicable standard, provisions, and stipulations of all pertinent Federal and/or local laws, rules, and regulations relative to the performance of this contract and the furnishing of goods.
- [] 35. **CHANGE ORDER:** Any order issued relative to awards made under this solicitation will be subject to and in accordance with the provisions of Section 6-101-03.1 of the Guam Procurement Regulations.
- [X] 36. **STOP WORK ORDER:** Any stop work order issued relative to awards made under this solicitation will be subject to and in accordance with the provisions of Section 6-101-04.1 of the Guam Procurement Regulations.
- [X] 37. **CANCELLATION OF INVITATION FOR BIDS OR REQUEST FOR PROPOSALS:** Any Invitation for Bid may be cancelled, or any or all bids or proposals may be rejected in whole or in part as may be specified in the solicitation, when it is in the best interests of the Territory in accordance with regulations promulgated by the Policy Office. The reasons therefor shall be made part of the contract file.
- [X] 38. **TIME FOR COMPLETION:** It is hereby understood and mutually agreed by and between the contractor and the Government that the time for delivery to final destination or the timely performance of certain services is an essential condition of this contract. If the contractor refuses or fails to perform any of the provisions of this contract within the time specified in the Purchase Order (from the date Purchase Order is acknowledged by vendor), then the contractor is in default. Defaults will be treated subject to and in accordance with the provisions of 2 GAR, Div. 4 § 6101(8)
- [X] 39. **JUSTIFICATION OF DELAY:** Bidders who are awarded contracts under this Solicitation, guarantee that the goods will be delivered to their destination or required services rendered within the time specified. If the bidder is not able to meet the specified delivery date, he is required to notify the Chief Procurement Officer of such delay. Notification shall be in writing and shall be received by the Chief Procurement Officer at least twenty-four (24) hours before the specified delivery date. Notification of delay shall include an explanation of the causes and reasons for the delay including statement(s) from supplier or shipping company causing the delay. The Government reserves the right to reject delay justification if, in the opinion of the Chief Procurement Officer, such justification is not adequate.

- [X] 40. **SERVICE-DISABLED VETERAN OWNED BUSINESS PREFERENCE:** Bidding is subject to the policy in favor of Service-Disabled Veteran Owned Business as defined in 5 GCA sections 5011 and 5012.

- [X] 41. **LIQUIDATED DAMAGES:** When the contractor is given notice of delay or nonperformance as specified in Paragraph 1 (Default) of the Termination for Default Clause of this contract and fails to cure in the time specified, the contractor shall be liable for damages for delay in the amount of one-fourth of one percent (1%) of outstanding order per calendar day from date set for cure until either the territory reasonable obtains similar supplies or services if the contractor is terminated for default, or until the contractor provides the supplies or services if the contractor is not terminated for default. To the extent that the contractor's delay or non-performance is excused under Paragraph 15 (Excuse for Nonperformance or Delayed Performance) of the Termination for Default Clause of this contract, liquidated damages shall not be due the territory. The contractor remains liable for damages caused other than by delay. **2 GAR, Div. 4 §6101(d).**

- [X] 42. **PHYSICAL LIABILITY:** If it becomes necessary for the Vendor, either as principal, agent or employee, to enter upon the premises or property of the Government of Guam in order to construct, erect, inspect, make delivery or remove property hereunder, the Vendor hereby covenants and agrees to take, use, provide and make all proper, necessary and sufficient precautions, safeguards and protections against the occurrence of any accidents, injuries or damages to any person or property during the progress of the work herein covered, and to be responsible for, and to indemnify and save harmless the Government of Guam from the payment of all sums of money by reason of all or any such accidents, injuries or damages that may occur upon or about such work, and fines, penalties and loss incurred for or by reasons of the violations of any territorial ordinance, regulations, or the laws of Guam or the United States, while the work is in progress. Contractor will carry insurance to indemnify the Government of Guam against any claim for loss, damage or injury to property or persons arising out of the performance of the Contractor or his employees and agents of the services covered by the contract and the use, misuse or failure of any equipment used by the contractor or his employees or agents, and shall provide certificates of such insurance to the Government of Guam when required.

- [X] 43. Contract will be cancelled if funds not appropriated or insufficient, and that government will timely inform contractor. 2 GAR, Div.4 §3121(e) (1) (C) and 2 GAR, Div.4 § 3121(e)(1)(D).

- [] 44. If cancelled, contractor will be reimbursed unamortized reasonably incurred non-recurring costs. 2 GAR, Div.4 § 3121(e) (1) (G).

- [X] 45. **CONTACT FOR CONTRACT ADMINISTRATION:** If your firm receives a contract as a result of this Solicitation, please designate a person whom we may contact for prompt administration.

Name: _____

Title: _____

Address: _____

Telephone: _____

GOVERNMENT OF GUAM
SEALED BID SOLICITATION INSTRUCTIONS

1. **BID FORMS:** Each bidder shall be provided with one (1) set of Solicitation forms. Additional copies may be provided upon request. Bidders requesting additional copies of said forms will be charged per page in accordance with 5 GCA § 10203 of the Government Code of Guam. All payments for this purpose shall be by cash, certified check or money order and shall be made payable to the General Services Agency (EO 86-24).
2. **PREPARATIONS OF BIDS:**
 - a) Bidders are required to examine the drawings, specifications, schedule, and all instructions. Failure to do so will be at bidder's risk.
 - b) Each bidder shall furnish the information required by the Solicitation. The bidder shall sign the solicitation and print or type his name on the Schedule. Erasures or other changes must be initialed by the person signing the bid. Bids signed by an agent are to be accompanied by evidence of this authority unless such evidence has been previously furnished to the issuing office.
 - c) Unit price for each unit offered shall be shown and such price shall include packing unless otherwise specified. A total shall be entered in the amount column of the Schedule for each item offered. In case of discrepancies between a unit price and extended price, the unit price will be presumed to be correct.
 - d) Bids for supplies or services other than those specified will not be considered. Time, if stated as a number of days, means calendar days and will include Saturdays, Sundays, and holidays beginning the day after the issuance of a Notice to Proceed. Time stated ending on a Saturday, Sunday or Government of Guam legal holiday will end at the close of the next business day.
3. **EXPLANATION TO BIDDERS:** Any explanation desired by a bidder regarding the meaning or interpretation of the Solicitation, drawings, specifications, etc., must be submitted in writing and with sufficient time allowed for a written reply to reach all bidders before the submission of their bids. Oral explanations or instructions given before the award of the contract will not be binding. Any information given to a prospective bidder concerning a Solicitation will be furnished to all prospective bidders in writing as an amendment to the Solicitation if such information would be prejudicial to informed bidders.
4. **ACKNOWLEDGEMENT OF AMENDMENTS TO SOLICITATIONS:** Receipt of an amendment to a Solicitation by a bidder must be acknowledged by signing an acknowledgement of receipt of the amendment. Such acknowledgement must be received prior to the hour and date specified for receipt of bids.
5. **SUBMISSION OF BIDS:**
 - a) Bids and modifications thereof shall be enclosed in sealed envelopes and addressed to the office specified in the Solicitation. The bidder shall show the hour and date specified in the Solicitation for receipt, the Solicitation number, and the name and address of the bidder on the face of the envelope.
 - b) Telegraphic bids will not be considered unless authorized by the Solicitation. However, bids may be modified or withdrawn by written or telegraphic notice, provided such notice is received prior to the hour and date specified for receipt (see paragraph 6 of these instructions).
 - c) Samples of items, when required, must be submitted within the time specified, unless otherwise specified by the Government, at no expense to the Government. If not destroyed by testing, samples will be returned at bidder's request and expense, unless otherwise specified by the Solicitation.
 - d) Samples or descriptive literature should not be submitted unless it is required on this solicitation. Regardless of any Attempt by a bidder to condition the bid, unsolicited samples or descriptive literature will not be examined or tested at the bidder's risk, and will not be deemed to vary any of the provisions of this Solicitation.
6. **FAILURE TO SUBMIT BID:** If no bid is to be submitted, do not return the solicitation unless otherwise specified. A letter or postcard shall be sent to the issuing office advising whether future Solicitations for the type of supplies or services covered by this Solicitation are desired.
7. **LATE BID, LATE WITHDRAWALS, AND LATE MODIFICATIONS:**
 - a) **Definition:** Any bid received after the time and date set for receipt of bids is late. Any withdrawal or modification of a bid received after the time and date set for opening of bids at the place designated for opening is late (Guam Procurement Regulations 2 GAR, Div.4 §3109(k)).
 - b) **Treatment:** No late bid, late modification, or late withdrawal will be considered unless received before contract award, and the bid, modification, or withdrawal would have been timely but for the action or inaction of territorial personnel directly serving the procurement activity.

8. **DISCOUNTS:**

- a) Notwithstanding the fact that prompt payment discounts may be offered, such offer will not be considered in evaluating bids for award unless otherwise specified in the Solicitation. However, offered discounts will be taken if payment is made within the discount period, even though not considered in the evaluation of bids.
- b) In connection with any discount offered, time will be computed from date of delivery and acceptance of the supplies to the destination as indicated in the purchase order or contract. Payment is deemed to be made for the purpose of earning the discount on the date of mailing of the Government check.

9. **GOVERNMENT FURNISHED PROPERTY:** No material, labor or facilities will be furnished by the Government unless otherwise provided for in the Solicitation.

10. **SELLER' INVOICES:** Invoices shall be prepared and submitted in quadruplicate (one copy shall be marked "original") unless otherwise specified. Invoices shall be "certified true and correct" and shall contain the following information: Contract and order number (if any), item numbers, description of supplies or services, sizes, quantities, unit prices, and extended total. Bill of lading number and weight of shipment will be shown for shipments made on Government bills of lading.

11. **RECEIPT, OPENING AND RECORDING OF BIDS:** Bids and modifications shall be publicly opened in the presence of one or more witnesses, at the time, date, and place designated in the Invitation for Bids. The name of each bidder, the bid price, and such other information as is deemed appropriate by the Procurement Officer, shall be read aloud and recorded, or otherwise made available. The names and addresses of required witnesses shall be recorded at the opening. The opened bids shall be available for public inspection except to the extent the bidder designates trade secrets or other proprietary data to be confidential as set forth in accordance with Section 12, below. Material so designated shall accompany the bid and shall be readily separable from the bid in order to facilitate public inspection of the non-confidential portion of the bid. Prices, makes and models or catalogue numbers of the items offered, deliveries, and terms of payment shall be publicly available at the time of bid opening regardless of any designation to the contrary (Guam Procurement Regulations 2 GAR, Div.4 §3109(k)).

12. **CONFIDENTIAL DATA:** If a bidder considers any information submitted in its bid to be confidential, the bidder must identify in writing to the Government those portions which it considers confidential, and must request in writing that those portions be kept confidential. Only trade secrets and proprietary data will be considered confidential. If there is a request for confidentiality, the Government will render a decision on the request as soon as practicable after bids are opened. The Government will advise any bidder requesting confidentiality, of the Government's decision in writing. If the Government does not agree with a bidder's request, then the Government will inform the bidder that it may lodge a protest regarding any part of the Government's decision by following the procedure for protests outlined in Chapter 9 of the Guam Procurement Regulations.

13. **PROHIBITION AGAINST GRATUITIES AND KICKBACKS:** With respect to this procurement and any other contract that bidder may have or wish to enter into with the Government, the bidder represents that he/she has not violated, is not violating, and promises that he will not violate the prohibition against gratuities and kickbacks set forth in the Guam Procurement Regulations.

14. **STATEMENT OF QUALIFICATIONS:** The ability capacity and skill of the Bidders to perform; Whether the bidder can perform promptly or within the specified time; The quality of performance of the Bidder with regards to awards previously made to him; The sufficiency of the financial resources and ability of the bidders to perform; And the compliance with all of the conditions to the solicitation.

15. **WAGE AND BENEFIT COMPLIANCE-CONTRACTORS PROVIDING SERVICES**

(a) Contractor with regard to all person its employs whose purpose in whole or in part is the direct delivery of services contracted for with the Government of Guam in this procurement, shall pay such employees in accordance with the Wage Determination for Guam and the Northern Marianas Islands issued and promulgated by the U.S. Department of Labor for such labor as is employed in the direct deliverance of deliverables to the government of Guam. 5 GCA § 5801 Contractor shall be responsible for flowing down this obligation to its subcontractors.

(b) The Wage Determination most recently issued by the U.S. Department of Labor at the time this Agreement was awarded to Contractor shall be used to determine wages and benefits which shall be paid to employees pursuant to this clause. 5 GCA § 5801

(c) Should any contract contain a renewal clause, then at the time of renewal adjustments there shall be stipulations contained in that contract for applying the Wage Determination, so that the Wage Determination promulgated by the U.S Department of Labor on a date most recent to the renewal date shall apply. 5 GCA § 5801

(d) In addition to the Wage Determination detailed above, health and similar benefits for employees having a minimum value as detailed in the Wage Determination issued and promulgated by the U.S. Department of Labor shall apply. Contractor shall pay a minimum of ten (10) paid holidays per annum per employee. 5 GCA § 5802

Any violation of Contractor or its sub-contractors obligations of this section shall be investigated by the Guam Department of Labor and may include a monetary penalty assessment by the Guam Department of Labor of no less than One Hundred Dollars (\$100.00) per day, and no more than One Thousand Dollars (\$1,000.00) per day, until such time as a violation has been corrected, as well as the payment of all back wages and benefits due. 5 GCA § 5803

(f) In addition to any and all other breach of contract actions the Government of Guam may have under this procurement, in the event there is a violation in the process set forth in subsection (e) above, Contractor may be placed on probationary status by the Chief Procurement Officer of the General Service Agency, or its successor, for a period of one (1) year.

During the probationary status, a Contractor shall not be awarded any contract by any instrumentality of the Government of Guam. A Contractor who has been placed on probationary status, or has been assessed a monetary penalty pursuant to 5 G.C.A. Article 13 Title 5 may appeal such penalty or probationary status to the Superior Court of Guam. 5 GCA § 5804

(g) Contractor along with all proposed offerors and submitter under this procurement were required to submit a Declaration of Compliance with Wage Determination laws as part of this procurement with a copy of the most recent Wage Determination for Guam and the Northern Marianas Islands issued and promulgated by the U.S. Department of Labor. 5 GCA §5805

(h) The applicable USDOL Wage Determination Rate Revision (as defined by subsections (b) and (c)) is to this Agreement. Contractor agrees to provide upon written request by the Government of Guam written certification of its compliance with its obligations as part of each invoice, along with the names of any employees, their positions, and detailed wage and benefits paid in keeping with this section. Additionally upon request by Government of Guam the Contractor shall submit source documents as to those individuals provide direct services in part or whole under this Agreement and its payments to them of such wages and benefits.

16. Ethical Standards:

With respect to this procurement and any other contract that the Contractor may have, or wish to enter into, with any government of Guam agency, the Contractor represents that it has not knowingly influenced, and promises that it will not knowingly influence, any government employee to breach any of the ethical standards set forth in the Guam Procurement Law and in any of the Guam Procurement Regulations.

17. Prohibition against Contingent Fees:

The Contractor represents that he has not retained any person or agency upon an agreement or understanding for a percentage, commission, brokerage, or other contingent arrangement, except for retention of bona fide employees or bona fide established commercial selling agencies, to solicit or secure this Agreement or any other contract with the government of Guam or its agencies.

18. Contractor's Warranty as to Employees and Sex Offenses. Reference 5 GCA 5253 (b)

Contractor warrants that no person providing services on behalf of the Contractor has been convicted of a sex offense under the provisions of Chapter 25 of Title 9 of GCA or an offense as defined in Article 2 of Chapter 28, Title 9 GCA, or an offense in another jurisdiction with, at a minimum, the same elements as such offenses, or who is listed on the Sex Offender Registry.

Contractor warrants that if any person providing services on behalf of Contractor is convicted of a sex offense under the provisions of Chapter 25 of Title 9 GCA, or an offense as defined in Article 2 of Chapter 28, Title 9 GCA, or an offense in another jurisdiction with, at a minimum, the same elements as such offenses, or who is listed on the Sex Offender Registry, that such person will be immediately removed from working at said agency and that the administrator of said agency be informed of such within twenty-four (24) hours of such conviction. Any contractor found in violation of this section, after notice from the Government of Guam, after notice from the contracting authority of such violation, shall within twenty-four (24) hours, take corrective action and shall report such action to the contracting authority. Failure to take corrective action with the stipulated period may result in the temporary suspension of the contract at the discretion of the Government of Guam.

19. Policy in Favor of Service-Disabled Veteran Owned Businesses

P.L. 31-115 (September 20, 2011) 5 GCA § 5011 and § 5012 In the procurement of any supply or service, (except for professional services), if such supply or service is offered by a Service-Disabled Veteran Owned Business "SDVOB", as defined in 5 GCA § 5012, that is at least fifty one percent (51%) owned by service-disabled veteran(s), and if the supply or service is available within the period that is required for the procurement, and the price for the supply or service does not exceed one hundred five percent (105%) of the lowest bidder price, a preference shall be given to that SDVOB by the Government of Guam, and the supply or service shall be purchased from said SDVOB. This shall be in addition to any other procurement benefit the SDVOB may qualify for under Guam law. A business concern is a qualified SDVOB if: (a) the business concern is licensed to do business on Guam; (b) the business concern maintains its headquarters on Guam; (c) the business concern is at least fifty-one (51%) owned by a service-disabled veteran(s) who served in the active U.S. military service, was discharged or released under honorable conditions and whose disability is service-connected as demonstrated by a DD214, and certified by an award letter from the U.S. Department of Veterans Affairs; the DD214 and Disability award letter from U.S. Department of Veterans Affairs are submitted to the Government of Guam procuring agency for every service offered; and the service disabled veteran(s) owner(s) of the business concern has filed individual tax returns on Guam for a period of at least three (3) consecutive years.

ITEM NO.	DESCRIPTION	QTY/UOM	UNIT PRICE	PRICE EXTENSION
1.1	Large Print Book Collection (attached book listing) as per the following specifications	1 LOT	\$ _____	\$ _____

SPECIFICATIONS:

BIDDING ON/REMARKS:

Shelf Ready
 Spine Label: (attached) 2 inches from bottom of book
 Cataloging & Packing: Catalog Sets as 1 record
 Book Covers: KAPCO covers on paperbacks
 Security System Products (attached) 3M Magnetic Strip

Call Number Specification:

Reference prefix above Dewey: **REF**
 Classifications first letter only CAP (abc)(Default)
Non Fiction Dewey + 3 letters of Main Entry
 Other: Dewey + Author's surname
Fiction F + 3 letters of Main Entry
 Other: FIC + Author's surname
Easy Books E + 3 letters of Main Entry
 Other: E + Author's surname
Story Collections SC + 3 letters of Main Entry
 Other: FIC + Author's surname
Individual Bio 92 + 3 letters of Biographee Entry
 Other: B + Biographee's completer surname (Caps)
Collective Bio 920 + 3 letters of Main Entry
 Other: 920 + Author's surname

10 pt Font size for spine labels

Subject Heading: Use Library of Congress subject headings (LCSH)

Bar Codes (attached)

One per book, Vertical, text reading top to bottom
 Placement: Outside top right
 Barcode Symbology: Code 3 of 9/Mod 10 check digit
 Bar Code Length: 14
 Beginning Bar Code: 34757000600001
 Ending Bar Code Number: 34757000630001

MARC Records: AACRII
 Delivery Method: CD Rom
 Format: USMARC 949 Holdings
 Computer Type needed: Windows
 Automated System / Version: Dynix / Version 7.5.4
 Name to Appear on Barcode: GUAM PUBLIC LIBRARY SYSTEM

Note: Book order price must be inclusive of all shipping and handling charges.
Bid Award will be on an "All or None" award.

These specifications were prepared by GPLS staff, Rowena S. Morales, Clerk Typist III and Approved by Johnny G. Sablan, President

ISBN		AUTHOR	FORMAT	QTY	Unit	PRICE	PRICE EXT.
9781432839611	1984	George Orwell	HC	6	ea		
9781432851965	A REAPER AT THE GATES	Sabaa Tahir	HC	6	ea		
9781410489258	A TORCH AGAINST THE NIGHT	Sabaa Tahir	HC	6	ea		
9781410499202	A WRINKLE IN TIME	Madeleine L'Engle	HC	6	ea		
9781432849009	ABOUT THAT KISS	Jill Shalvis	HC	6	ea		
9781410404992	ABSOLUTELY TRUE DIARY OF A PART TIME INDIAN	Sherman Alexie	HC	6	ea		
9780525590378	ACCIDENTAL HEROES	Danielle Steel	HC	6	ea		
9781432846862	AGELESS SOUL	Thomas Moore	HC	6	ea		
9781432840518	ALEX AND ELIZA: A LOVE STORY	Melissa De La Cruz	HC	6	ea		
9781410467843	ALLEGIANT	Vernoica Roth	HC	6	ea		
9781410486134	AMERICANAH	Chimanda Ngozi Adichie	HC	6	ea		
9781410488756	AN EMBER IN THE ASHES	Sabaa Tahir	HC	6	ea		
9781432851316	ANA OF CALIFORNIA	Andi Teran	HC	6	ea		
9781432859381	ARCHENEMIES	Marissa Meyer	HC	6	ea		
9781432849276	ARISTOTLE AND DANTE DISCOVER THE SECRETS OF THE UNIVERSE	Benjamin Alire Saenz	HC	6	ea		
9781432849818	ARU SHAH AND THE END OF TIME	Roshani Chokshi	HC	6	ea		
9781432849313	AS BRAVE AS YOU	Jason Reynolds	HC	6	ea		
9781432850159	AS BRIGHT AS HEAVEN	Susan Meissner	HC	6	ea		
9781410496072	ASHES	Laurie Halse Anderson	HC	6	ea		
9781432851989	AUNT DIMITY AND THE KING'S	Nancy Atherton	HC	6	ea		
9781432854188	BABY TEETH	Zoje Stage	HC	6	ea		
9781432849054	BAD MEN AND WICKEN WOMEN	Eic Jerome Dickey	HC	6	ea		
9781432841997	BADLANDS	Melissa Lenhardt	HC	6	ea		
9781432849115	BEYOND DANGER	Kat Martin	HC	6	ea		
9781432856885	BEYOND THE PALE	Calre O'Donohue	HC	6	ea		
9781432843809	BLESS HER HEART	Sally Kilpatrick	HC	6	ea		
9780316552530	BLUE DREAMS	Lauren Slater	HC	6	ea		
9781432844998	BOBBY KENNEDY	Chris Matthews	HC	6	ea		
9781410468062	BOOK THIEF	Markus Zusak	HC	6	ea		
9781432854843	BOUNTY OF GREED: THE LINCOLN COUNTY WAR	Paul Colt	HC	6	ea		
9781410499561	BOYS IN THE BOAT (YRE)	Daniel James Brown	HC	6	ea		
9781432850807	BRAVING THE WILDERNESS	Brene Brown PHD, LMSW	HC	6	ea		
9781432843151	BROWN GIRL DREAMING	Jacqueline Woodson	HC	6	ea		
9781432838461	BUD, NOT BUDDY	Christopher Paul Curtis	HC	6	ea		
9781432851040	BURNING MAZE	Rick Riordan	HC	6	ea		
9781410498786	CABIN FEVER	Jeff Kinney	HC	6	ea		
9781410419248	CALL OF THE WILD	Jack London	PB	6	ea		
9781432842215	CARAVAL	Stephanie Garber	HC	6	ea		
9781410484161	CARRY ON	Rainbow Rowell	HC	6	ea		
9781410496119	CARVE THE MARK	Veronica Roth	HC	6	ea		
9781410452726	CASE OF THE DEADLY DESPERADOS	Caroline Lawrence	HC	6	ea		
9781410499172	CHAINS	Laurie Halse Anderson	HC	6	ea		
9781410462022	CHAMPION	Marie Lu	HC	6	ea		
9781432850531	CLAYTON BYRD GOES	Rita Williams-Garcia	HC	6	ea		
9781432848590	COMING TO MY SENSES	Alice Walters with Cristina Mueller & Bob Carrau	HC	6	ea		
9781410465436	CRESS	Marissa Meyers	HC	6	ea		
9781432848729	CRIMSON HARVEST	Phil Dunlap	HC	6	ea		
9781432847937	DARE NOT LINGER: THE PRESIDENTIAL YEARS	Nelson Mandela & Mandla Langa	HC	6	ea		
9781410495884	DARK PROPHECY	Rick Riordan	HC	6	ea		
9781432856106	DAUGHTER OF A DAUGHTER OF A QUEEN	Sarah Bird	HC	6	ea		
9780062860972	DEAR AMERICA: NOTES OF AN UNDOCUMENTED CITIZEN	Jose Antonio Vargas	HC	6	ea		
9780316529471	DEAR EVAN HANSEN: THE NOVEL	Val Emmich	HC	6	ea		
9781538713525	DEAR MADAM PRESIDENT	Jennifer Palmieri	HC	6	ea		
9781432846145	DEATH IN ST. PETERSBURG	Tasha Alexander	HC	6	ea		
9781432853921	DESOLATION MOUNTAIN	William Kent Krueger	HC	6	ea		
9781410467867	DIVERGENT	Veronica Roth	HC	6	ea		
9781432852672	DREADFUL YOUNG LADIES AND OTHER STORIES	Kelly Barnhill	HC	6	ea		
9781432854058	DUKE BY DEFAULT	Alyssa Cole	HC	6	ea		
9781432855673	ENDLING: THE LAST	Katherine Applegate	HC	6	ea		
9781538714683	EVERY BREATH	Nicholas Sparks	HC	6	ea		
9781410499523	EVERYTHING YOU WANT ME TO BE	Mindy Mejia	HC	6	ea		
9781410465276	FANGIRL	Rainbow Rowell	HC	6	ea		
9781432851972	FATES DIVIDE	Veronica Roth	HC	6	ea		
9781432852047	FIRE AND FURY	Michael Wolff	HC	6	ea		

ISBN		AUTHOR	FORMAT	QTY	Unit	PRICE	PRICE EXT.
9781432842437	FOLLOW ME DOWN	Sherri Smith	HC	6	ea		
9780316439978	FOOD	Mark Hyman, MD	HC	6	ea		
9781410499189	FORGE	Laurie Halse Anderson	HC	6	ea		
9781432846428	FRANKLIN D. ROOSEVELT	Robert Dallek	HC	6	ea		
9781432848538	FROM HERE TO ETERNITY	Caitlin Doughty	HC	6	ea		
9781432855789	FURYPORN	Claire Legrand	HC	6	ea		
9781410497352	GALLOWAY'S GAMBLE	Howard Weinstein	HC	6	ea		
9781432843724	GETAWAY	Jeff Kinney	HC	6	ea		
9781410452580	GIFT OF HOPE: HELPING THE	Danielle Steel	HC	6	ea		
9781410452061	GIRL OF NIGHTMARES	Kendare Blake	HC	6	ea		
9781432840938	GIRL WHO DRANK THE MOON	Kelly Barnhill	HC	6	ea		
9781410486684	GLASS SWORD	Victoria Aveyard	HC	6	ea		
9781432853365	GO ASK FANNIE	Elisabeth Hyde	HC	6	ea		
9780525589549	GOD SAVE TEXAS	Lawrence Wright	HC	6	ea		
9781432847050	GOLDEN HILL	Francis Spufford	HC	6	ea		
9781432846374	GOOD ME BAD ME	Ali Land	HC	6	ea		
9781410407856	GRAPES OF WRATH	John Steinbeck	HC	6	ea		
9781432846442	GRIEF WORKS	Julia Samuel	HC	6	ea		
9781410418524	GULLIVER'S TRAVELS	Jonathan Swift	PB	6	ea		
9781410471529	HALF BAD	Sally Green	HC	6	ea		
9781432856250	HALF MOON BAY	Alice LaPlante	HC	6	ea		
9781432838478	HANDMAID'S TALE	Margaret Atwood	HC	6	ea		
9781432854812	HAPPILY EVER ESTER	Steve Jenkins/Derek Walter/Caprice Crane	HC	6	ea		
9781432845810	HAPPINESS IS A CHOICE YOU MAKE	John Leland	HC	6	ea		
9781432855901	HARBOR ME	Jacqueline Woodson	HC	6	ea		
9781410499196	HATCHET	Gary Paulsen	HC	6	ea		
9780062792112	HELLO STRANGER	Lisa Kleypas	HC	6	ea		
9781432843274	HIDDEN FIGURES (YRE)	Margot Lee Shetterly	HC	6	ea		
9781410489456	HIDDEN ORACLE	Rick Riordan	HC	6	ea		
9781432851223	HOLDING UP THE UNIVERSE	Jennifer Niven	HC	6	ea		
9781432841867	HOLES	Louis Sachar	HC	6	ea		
9781984827722	HOUSE TRUMP, HOUSE OF PUTIN: THE UNTOLD STORY OF DONALD TRUMP AND THE RUSSIAN MAFIA	Craig Unger	PB	6	ea		
9781432856373	HOUSEGIRL	Michael Donkor	HC	6	ea		
9780316439862	HUNTING PRINCE DRACULA	Kerri Maniscalco	HC	6	ea		
9781410499165	I AM MALALA (YRE)	Malala Yousafzai/patricia McCormick	HC	6	ea		
9781410482556	I WAS HERE	Gayle Forman	HC	6	ea		
9781410475435	IF I STAY	Gayle Forman	HC	6	ea		
9781432844424	IF THE CREEK DON'T RISE	Leah Weiss	HC	6	ea		
9781432853433	IKE AND KAY	James MacManus	HC	6	ea		
9781410470027	IMPOSSIBLE KNIFE OF MEMORY	Laurie Halse Anderson	HC	6	ea		
9781538714690	IN PIECES: A MEMOIR	Sally Field	HC	6	ea		
9781410467850	INSURGENT	Veronica Roth	HC	6	ea		
9781432847999	I'VE GOT M EYES ON YOU	Mary Higgins Clark	HC	6	ea		
9781432847944	JACKIE, JANET & LEE	J. Randy Taraborrelli	HC	6	ea		
9781432854140	JELL-O GIRLS	Allie Rowbottom	HC	6	ea		
9781432854324	JERICO'S ROAD	Elmer Kelton	HC	6	ea		
9781432844790	JOHNNIE COME LATELY	Kathleen M. Rodgers	HC	6	ea		
9781432849368	JUDAH'S WIFE	Angela Hunt	HC	6	ea		
9781432845865	JUDGMENT DAY	James Reasoner & L.J. Washburn	HC	6	ea		
9781410496089	KING'S CAGE	Victoria Aveyard	HC	6	ea		
9781432855987	KUDOS	Rachel Cusk	HC	6	ea		
9781432846879	LEFT TO CHANCE	Amy Sue Nathan	HC	6	ea		
9780786275397	LITTLE PRINCE	Antoine de Saint-Exupery	PB	6	ea		
9781410437495	LITTLE WOMEN	Louisa May Alcott	PB	6	ea		
9781455560202	LIVING A LIFE YOU LOVE	Joyce Meyer	HC	6	ea		
9781410477545	LOOKING FOR ALASKA	John Green	HC	6	ea		
9781432853518	LOST FOR WORDS BOOKSHOP	Stephanie Butland	HC	6	ea		
9781432853440	LOST QUEEN OF CROCKER COUNTY	Elizabeth Leiknes	HC	6	ea		
9781432856908	LOVE AND WAR	Melissa De La Cruz	HC	6	ea		
9781594130236	LOVELY BONES	Alice Sebold	PB	6	ea		
9780316419864	MAGIC MISFITS: THE SECOND STORY	Neil Patrick Harris	HC	6	ea		
9781432844448	MARITA	Marita Lorenz	HC	6	ea		
9781410469571	MARTIAN	Andy Weir	HC	6	ea		
9781432856380	MAYHEM AND MASS	Olivia Matthews	HC	6	ea		
9781432855635	MEET ME AT THE MUSEUM	Anne Youngston	HC	6	ea		
9781432857479	MEG, JO, BETH, AMY: THE STORY OF LITTLE WOMEN AND WHY IT STILL MATTERS	Anne Boyd Rioux	HC	6	ea		

ISBN		AUTHOR	FORMAT	QTY	Unit	PRICE	PRICE EXT.
9781432856090	MERCY SEAT	Elizabeth H. Winthrop	HC	6	ea		
9781432846718	MINING FOR JUSTICE	Kathleen Ernst	HC	6	ea		
9781432855949	MIS WILTON'S WALTZ	Josi S. Kilpack	HC	6	ea		
9781410450234	MISS PEREGRINE'S HOME FOR PECULIAR GIRLS	Ransom Riggs	HC	6	ea		
9781597229791	MOBY-DICK OR, THE WHALE	Herman Melville	PB	6	ea		
9781432854195	MONEY SHOT	Stuart Woods/Parnell Hall	HC	6	ea		
9781432843250	MOON CHOSEN	P. C. Cast	HC	6	ea		
9781432855581	MORE THAN MEETS THE EYE	Karen Witemeyer	HC	6	ea		
9781432853327	MURDER BEYOND THE GRAVE	James Patterson	HC	6	ea		
9781432854133	MURDER, SHE WROTE: A DATE WITH MURDER	Jessica Fletcher	HC	6	ea		
9781432849306	MY BRIGADISTA YEAR	Katherine Paterson	HC	6	ea		
9781432847388	NEED TO KNOW	Fern Michaels	HC	6	ea		
9781432846497	NEVER COMING BACK	Alison McGhee	HC	6	ea		
9781432846435	NOMADLAND	Jessica Bruder	HC	6	ea		
9781432855369	NUMBER ONE CHINESE RESTAURANT	Lillian Li	HC	6	ea		
9781432856229	OHIO	Stephen Markley	HC	6	ea		
9780316511018	ONE GOAL	Amy Bass	HC	6	ea		
9781432846114	ONE HOUSE OVER	Mary Monroe	HC	6	ea		
9781432856120	OTHER MOTHER	Carol Goodman	HC	6	ea		
9781478923961	OUR BEST LIFE TOGETHER	Joel Osteen & Victoria Osteen	HC	6	ea		
9781432853419	OUR HOUSE	Louise Candish	HC	6	ea		
9780786273621	OUTSIDER	S.E. Hinton	PB	6	ea		
9781432852634	OUTSIDER	Stephen King	HC	6	ea		
9781410479990	PAPER TOWNS	John Green	HC	6	ea		
9781432855161	PARADOX	Catherine Coulter	HC	6	ea		
9781432855123	PARIS BY THE BOOK	Liam Callanan	HC	6	ea		
9781432847463	PARIS IN THE PRESENT TENSE	Mark Helprin	HC	6	ea		
9780525501268	PAST PERFECT	Danielle Steel	HC	6	ea		
9781432843700	PEARL THIEF	Elizabeth Wein	HC	6	ea		
9781432846275	PERENNIALS	Julie Cantrell	HC	6	ea		
9781410434845	PICTURE OF DORIAN GRAY	Oscar Wilde	PB	6	ea		
9781432841904	PLAYER KING	Avi	HC	6	ea		
9781410455123	PRODIGY	Marie Lu	HC	6	ea		
9781432846824	PROMISE ME, DAD	Joe Biden	HC	6	ea		
9781432846381	RADIO FREE VERMONT	Bill McKibben	HC	6	ea		
9780316395564	RED ALERT	James Patterson & Marshall Karp	HC	6	ea		
9781410486691	RED QUEEN	Victoria Aveyard	HC	6	ea		
9781432846800	RENEGADES	Marissa Meyer	HC	6	ea		
9781432849764	RITZ & ESCOFFIER	Luke Barr	HC	6	ea		
9781432855147	ROBER B. PARKER'S COLORBLIND	Reed Farrel Coleman	HC	6	ea		
9781432849252	ROLL OF THUNDER, HEAR MY CRY	Mildred D. Taylor	HC	6	ea		
9781432854836	ROOSEVELT'S BOYS	John C. Horst	HC	6	ea		
9781410484659	ROSE SOCIETY	Marie Lu	HC	6	ea		
9781538713433	RUSSIAN ROULETTE	Michael Isikoff & David Corn	HC	6	ea		
9781410435309	SAVVY	Ingrid Law	HC	6	ea		
9781432841973	SAWBONES	Melissa Lenhardt	HC	6	ea		
9781597229814	SCARLET LETTER	Nathaniel Hawthorne	HC	6	ea		
9781410435316	SCUMBLE	Ingrid Law	HC	6	ea		
9781410467744	SEA MONSTERS	Rick Riordan	HC	6	ea		
9781432854454	SEASONS OF MY MOTHER	Marcia Gay Harden	HC	6	ea		
9781410453488	SECONDS AWAY: A MICKEY BOLITAR NOVEL	Harlan Coben	HC	6	ea		
9781432844806	SEVEN WINGS TO GLORY	Kathleen M. Rodgers	HC	6	ea		
9781410431394	SHADOWS	Jacqueline West	HC	6	ea		
9781410443656	SHELTER: A MICKEY BOLITAR NOVEL	Harlan Coben	HC	6	ea		
9781432841898	SHIP OF THE DEAD	Rick Riordan	HC	6	ea		
9781432848064	SHOOT FIRST	Stuart Woods	HC	6	ea		
9781432845285	SMILE	Roddy Doyle	HC	6	ea		
9781432848934	SOLAR BONES	Mike McCormack	HC	6	ea		
9781432853563	SOLD ON A MONDAY	Kristina McMorris	HC	6	ea		
9781432851309	SOMETHING IN BETWEEN	Melissa de la Cruz	HC	6	ea		
9781410488176	SOUNDLESS	Richelle Mead	HC	6	ea		
9781410438430	SPELLBOUND	Jacqueline West	HC	6	ea		
9780326464284	STALKING JACK THE RIPPER	Kerri Maniscalco	HC	6	ea		
9781432856199	STORM RUNNER	J. C. Cervantes	HC	6	ea		
9780316464277	STRANGER DREAMER	Laini Taylor	HC	6	ea		
9781432853570	SUNFLOWER GIRL	Rosanna Chiofalo	HC	6	ea		
9781432848743	SURPRISE ME	Sphie Kinsella	HC	6	ea		
9781432849047	SURRENDER TO THE HIGHLANDER	Lynsay Sands	HC	6	ea		

ISBN		AUTHOR	FORMAT	QTY	Unit	PRICE	PRICE EXT.
9781432846152	SWEET TEA AND SYMPATHY	Molly Harper	HC	6	ea		
9781432848033	SWEET VENGEANCE	Fern Michaels	HC	6	ea		
9781455572151	TAILSPIN	Sandra Brown	HC	6	ea		
9780316556675	TEXAS RANGER	James Patterson/Andrew Bo	HC	6	ea		
9781432849269	THE 57 BUS	Dashka Slater	HC	6	ea		
9781432848507	THE BAD DAUGHTER	Joy Fielding	HC	6	ea		
9781432846053	THE BAGS OF TRICKS AFFAIR	Bill Pronzini	HC	6	ea		
9781432847418	THE BEST OF US	Joyce Maynard	HC	6	ea		
9781432849627	THE BLOODY SPUR	Mickey Spillane & Max Allan Collins	HC	6	ea		
9781432846138	THE BOMB MAKER	Thomas Perry	HC	6	ea		
9781432847586	THE COTTINGLEY SECRET	Hazel Gaynor	HC	6	ea		
9781432849081	THE CROSSOVER	Kwame Alexander	HC	6	ea		
9781432837679	THE CUTTHROAT	Cliver Cussler & Justin Scott	HC	6	ea		
9780062381767	THE DEMON CROWN	James Rollins	HC	6	ea		
9781432848415	THE DUCHESS	Penny Junor	HC	6	ea		
9781432848521	THE END OF ALZHEIMER'S	Dale E. Bredesen, MD	HC	6	ea		
9781432847432	THE ENGLISH WIFE	Lauren Willig	HC	6	ea		
9781432848927	THE FLOATING WORLD	C. Morgan Babst	HC	6	ea		
9781432847029	THE GRAVE'S A FINE AND PRIVATE	Alan Bradley	HC	6	ea		
9781432841690	THE HATE U GIVE	Angie Thomas	HC	6	ea		
9781432846176	THE HAZEL WOOD	Melissa Albert	HC	6	ea		
9781432844974	THE HIDDEN LIGHT OF NORTHERN	Daren Wang	HC	6	ea		
9781432847784	THE INDIGO GIRL	Natasha Boyd	HC	6	ea		
9781432847821	THE KINGS OF BIG SPRING	Bryan Mealer	HC	6	ea		
9781432848231	THE LAST CASTLE	Denise Kiernan	HC	6	ea		
9781432849290	THE LIBRARIAN OF AUSCHWITZ	Antonio Iturbe	HC	6	ea		
9781432842741	THE LIBRARY AT THE EDGE OF THE WORLD	Felicity Hayes-McCoy	HC	6	ea		
9781410499257	THE LION, THE WITCH AND THE WARDROBE	C. S. Lewis	HC	6	ea		
9781432849948	THE LOTTERYS PLUS ONE	Emma Donoghue	HC	6	ea		
9780316439848	THE MAGIC MISFITS	Neil Patrick Harris	HC	6	ea		
9781432849498	THE MELODY OF THE SOUL	Liz Tolsma	HC	6	ea		
9781432846398	THE MISFORTUNE OF MARION PALM	Emily Culliton	HC	6	ea		
9781432849153	THE NAKANO THRIFT SHOP	Hiromi Kawakami	HC	6	ea		
9780316508810	THE PEOPLE VS. ALEX CROSS	James Patterson	HC	6	ea		
9781432845544	THE POWER OF MOMENTS	Chip Heath & Dan Heath	HC	6	ea		
9781432846633	THE PRAGUE SONATA	Badford Morrow	HC	6	ea		
9781432848552	THE RESTLESS WAVE	John McCain & Mark Salter	HC	6	ea		
9781432847968	THE RISING SEA: A NOVEL FROM THE NUMA FILES	Clive Cussler & Graham Brown	HC	6	ea		
9781432855727	THE ROCK, THE ROAD AND THE RABBI	Kathie Lee Gifford/Rabbi Jason Sobel	HC	6	ea		
9781432850739	THE SIXTH DAY	Catherine Coulter & J.T. Ellison	HC	6	ea		
9781432846473	THE SPECTRUM OF HOPE	Gayatri Devi, MD	HC	6	ea		
9781432849160	THE STARS BENEATH OUR FEET	David Barclay Moore	HC	6	ea		
9781432846947	THE THINGS THEY CARRIED	Tim O'Brien	HC	6	ea		
9781432846954	THE TRICK	Emanuel Bergmann	HC	6	ea		
9781432846572	THE TRUST	Ronald H. Balson	HC	6	ea		
9781432845070	THE VANITY FAIR DIARIES	Tina Brown	HC	6	ea		
9781432849788	THE VENDERBEEKERS	Karina Yan Glaser	HC	6	ea		
9781432838799	THE WANTED	Robert Crais	HC	6	ea		
9781432846923	THE WHISPERING ROOM	Dean Koontz	HC	6	ea		
9781432847371	THE WIFE BETWEEN US	Greer Hendricks & Sarah Pekkanen	HC	6	ea		
9780062686961	THE WOMAN LEFT BEHIND	Linda Howard	HC	6	ea		
9781432846107	THE WONDERING	Mira Bartok	HC	6	ea		
9781432846046	THIS SCORCHED EARTH	William Gear	HC	6	ea		
9781432855338	TIP OF THE ICEBERG	Mark Adams	HC	6	ea		
9780061980268	TO KILL A MOCKINGBIRD	Harper Lee	PB	6	ea		
9781432850470	TO THE PROMISE LAND	Michael K. Honey	HC	6	ea		
9781410496973	TOM & HUCK'S HOWLING ADVENTURE: THE FURTHER ADVENTURES OF TOM SAWYER AND	Tim Champlin	PB	6	ea		
9781432855758	TOUCAN KEEP A SECRET	Donna Andrews	HC	6	ea		
9781432838430	TOUCHING SPIRIT BEAR	Ben Mikaelson	HC	6	ea		
9781432859688	TRUMP IN THE WHITE HOUSE	Bob Woodward	HC	6	ea		
9781432838423	TUCK EVERLASTING	Natalie Babbitt	HC	6	ea		
9781984847393	TURTLES ALL THE WAY DOWN	John Green	HC	6	ea		
9781432850494	TWENTY-ONE DAYS	Anne Perry	HC	6	ea		

ISBN		AUTHOR	FORMAT	QTY	Unit	PRICE	PRICE EXT.
9781432843687	UNBOUND	Stuart Woods	HC	6	ea		
9780062792075	UNCONDITIONAL LOVE	Jane Isay	HC	6	ea		
9780062496980	UNMASKED	Andrew Lloyd Webber	HC	6	ea		
9781432855918	VOX	Christina Dalcher	HC	6	ea		
9781432846817	WALKING WITH PEETY	Eric O'Grey with Mark Dagostino	HC	6	ea		
9781432851835	WAR STORM	Victoria Aveyard	HC	6	ea		
9781432843717	WARCROSS	Marie Lu	HC	6	ea		
9781432838447	WATSONS GO TO BIRMINGHAM,	Christopher Paul Curtis	HC	6	ea		
9781432855734	WE ARE TAKING ONLY WHAT WE	Stephanie Powell Watts	HC	6	ea		
9781432846060	WELCOME TO MY WORLD	Curtis Bunn	HC	6	ea		
9781432853150	WEST	Carys Davies	HC	6	ea		
9781410475626	WHERE SHE WENT	Gayle Forman	HC	6	ea		
9781432838454	WHERE THE RED FERN GROWS	Wilson Rauls	HC	6	ea		
9781432850487	WHERE THERE'S HOPE	Elizabeth Smart	HC	6	ea		
9781432850166	WHO WILL TAKE CARE OF ME WHEN I'M OLD?	Joy Loverde	HC	6	ea		
9781432847845	WIDOWS OF MALABAR HILL	Sujata Massey	HC	6	ea		
9781432857653	WILDCARD	Marie Lu	HC	6	ea		
9780786274895	WIND IN THE WILLOWS	Kenneth Grahame	HC	6	ea		
9781432845834	WINTER SISTERS	Robin Oliveira	HC	6	ea		
9781432848217	WISHTREE	Katherine Applegate	HC	6	ea		
9780316476683	WIZARDS AT ONCE	Cressida Cowell	HC	6	ea		
9781410457417	WONDER	R.J. Palacio	HC	6	ea		
9781597229821	WUTHERING HEIGHTS	Emily Bronte	PB	6	ea		
9781432844035	YEAR ONE	Nora Roberts	HC	6	ea		
9781432849283	YOU BRING TH DISTAN NEAR	Mitali Perkins	HC	6	ea		
9781410475442	YOUNG ELITES	Marie Lu	HC	6	ea		
9781410443298	YOUNG SAMURAI: THE WAY OF THE WARRIOR	Chris Bradford	HC	6	ea		

TOTAL

\$

FORMATS:

PB PAPERBACK

HC HARDCOVER