

Eddie Baza Calvo
Governor

GENERAL SERVICES AGENCY
Government of Guam
148 Route 1 Marine Drive Corp
Piti, Guam 96915

Ray Tenorio
Lt. Governor



Anthony C. Blaz
Director, Dept. of Admin.

Deputy Director

September 25, 2015

Invitation for Bid GSA-139-15
60 Month Lease Agreement
For Multifunctional Copier/Printer/Scanner/Fax

AMENDMENT # 1

1. Amend to replace page 24 of the "GENERAL TERMS AND CONDITIONS" with the "Revised 9/25/15" page 24 (attached)
2. Amend to replace pages 28 & 29 with the "Revised 9/25/15" page 28 & 29 (attached)

All others remain unchanged

A handwritten signature in black ink, appearing to read 'Claudia S. Acfalle'.

CLAUDIA S. ACFALLE
Chief Procurement Officer

40. **SERVICE-DISABLED VETERAN OWNED BUSINESS PREFERENCE:** Bidding is subject to the policy in favor of Service-Disabled Veteran Owned Business as defined in 5 GCA sections 5011 and 5012.
41. **LIQUIDATED DAMAGES:** When the contractor is given notice of delay or nonperformance as specified in Paragraph 1 (Default) of the Termination for Default Clause of this contract and fails to cure in the time specified, the contractor shall be liable for damages for delay in the amount of one-fourth of one percent (1%) of outstanding order per calendar day from date set for cure until either the territory reasonable obtains similar supplies or services if the contractor is terminated for default, or until the contractor provides the supplies or services if the contractor is not terminated for default. To the extent that the contractor's delay or nonperformance is excused under Paragraph 40 (Excuse for Nonperformance or Delayed Performance) of the Termination for Default Clause of this contract, liquidated damages shall not be due the territory. The contractor remains liable for damages caused other than by delay. **2 GAR, Div. 4 §6101(d).**
42. **PHYSICAL LIABILITY:** If it becomes necessary for the Vendor, either as principal, agent or employee, to enter upon the premises or property of the Government of Guam in order to construct, erect, inspect, make delivery or remove property hereunder, the Vendor hereby covenants and agrees to take, use, provide and make all proper, necessary and sufficient precautions, safeguards and protections against the occurrence of any accidents, injuries or damages to any person or property during the progress of the work herein covered, and to be responsible for, and to indemnify and save harmless the Government of Guam from the payment of all sums of money by reason of all or any such accidents, injuries or damages that may occur upon or about such work, and fines, penalties and loss incurred for or by reasons of the violations of any territorial ordinance, regulations, or the laws of Guam or the United States, while the work is in progress. Contractor will carry insurance to indemnify the Government of Guam against any claim for loss, damage or injury to property or persons arising out of the performance of the Contractor or his employees and agents of the services covered by the contract and the use, misuse or failure of any equipment used by the contractor or his employees or agents, and shall provide certificates of such insurance to the Government of Guam when required.
43. Contract will be cancelled if funds not appropriated or insufficient, and that government will timely inform contractor. 2 GAR, Div.4 §3121(e) (1) (C) and 2 GAR, Div.4 § 3121(e)(1)(D).
44. If cancelled, contractor will be reimbursed unamortized reasonably incurred non-recurring costs. 2 GAR, Div.4 § 3121(e) (1) (G).
45. **CONTACT FOR CONTRACT ADMINISTRATION:** If your firm receives a contract as a result of this Solicitation, please designate a person whom we may contact for prompt administration.

Name: _____ Title: _____

Address: _____ Telephone: _____

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	PRICE EXTENSION
1.1	60 Months Lease Agreement for As per specifications	60	Month	\$ _____	\$ _____

Note: Charges for overage of copies exceeding the monthly allowance prints.

Black/White Print Copies \$ _____
Color Print Copies \$ _____

SPECIFICATIONS:
Six (6) Units

BIDDING ON / REMARKS:

Copier:

Color
Black & White
Monochrome
Single and Two Sided
Letter, Legal, Tabloid
Reduce and Enlarge
600x600dpi or better
40ppm or greater

Network Printer

Color
Black & White
Monochrome
Single and Two Sided
Letter, Legal, Tabloid
Reduce and Enlarge
600x600dpi or better
20ppm or greater
PostScript and PCL
Must be able to print from the AS400

Scan

Color
Black & White
Monochrome
Single and Two Sided
Letter, Legal, Tabloid
Reduce and Enlarge
600x600dpi or better
Email

Windows Server: Scan to SMB

TIFF, Searchable PDF or PDF-OCR, PDF/A

Copy and Print Input

4 or more adjustable paper trays with 500 sheet paper capacity
**1 manual paper tray that is able accommodate unusual paper
Sizes (i.e. 6"x9", 4"x6", and etc.)**

Document Feeder

Paper weight – 16lb bond to 110lb index

Copy and Printer Output

Sheet finisher Output

Sheet finisher tray

Print Output Tray

Collating

Stapling, internal, capability of stapling booklets of 50 pages or greater

Fax

Single Fax Lines

Other Features

Network Accounting Kit (User Account Tracking And Limiting Features)

Network Scanning and Scan to Email Kit (Scan to Email; Scan to SMB)

Power supply no greater than 120v

Month print allowance for all 6 copiers: 36,000 black and white

Month print allowance for all 6 copiers: 5,000 Color

Fixed pricing for the term of the lease

Training

Machine replacement guarantee if not satisfied with the performance of the copier

Free installation and delivery

Initial network installing support

Includes all supplies (toner, drums, fusers, etc. except paper and staples)

To include Maintenance, Parts, Labor & Supplies (Except Paper & Staples)

Print credits for unacceptable machine prints that results from Machine malfunction and prints made during servicing.

Routine pickup of used supplies for disposal
Network connectivity through 10/100 Base T
Hard drive erase

Note: The Federal GSA pricing and its terms and conditions will be considered if offered.

Bidding On:

Manufacturer: _____

Make: _____

Model: _____

Place of Origin: _____

Date of Delivery: _____