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**GENERAL SERVICES AGENCY**

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Director, Dept. of Admin.

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**December 18, 2015**

INVITATION FOR BID GSA-010-16  
60 Month Lease Agreement  
Multifunctional Device Copier/Printer/Scanner/Fax

**Questions submitted by Xerox Corp. dated December 11, 2015**

**Question 1: (Item# 1.1)**

Indicates a requirement of "Color copier/printer/scanner/fax".

For faxing: What type of faxing is required? Eg. Walkup, Fax from PC, Fax forward to email.

**Response: See attached (Amendment #1)**

**Question 2: (Item# 1.1)**

Indicates a requirement of "Min. Rated speed of 55 to 70 prints/copies per minute black/white" and "Min. Rated speed of 55 to 70 prints/copies per minute color".

Vendors are to reply with the minimum requested rated speed of 55 prints/copies per minute in black and color? If so, Xerox requests that the minimum rated speed of color prints/copies be reduced from 55 to 50 color prints/copies to allow for more possible responses thereby increasing and promoting competition.

**Response: See attached (Amendment #1)**

**Question 3: (Item# 1.1)**

Indicates a requirement of "Multifunctional Device copier/printer/scanner/fax machine"

The type of device requested in this bid typically has a hard drive, Government of Guam Law (Electronic Data Protection Act of 2012) speaks to the requirement of having the ability to sanitize storage media in digital copiers. Given the law, does GSA require that the described multifunction device have the ability to erase and secure hard drives (i.e. Image Erase & Encryption feature)?

**Response: See attached (Amendment #1)**

**Questions submitted by AllStar dated December 11, 2015**

**Question 1:**

The bid requests for Automatic Document Feeder capacity of 130 sheets. We kindly request GSA to reduce the capacity to 100 sheets for the reasons:

- a. Requesting for 130 sheets Automatic Document Feeder limits fair competition. To promote open and fair competition we kindly request GSA to accept minimum of 100 sheet Automatic Document Feeder.
- b. Since scanning function such as "Continuous Scan" lets the user scan larger (more than 200 pages) documents and send them or store them as one single document, reducing the sheet capacity from 130 to 100 will have little or no effect on the productivity.

**Response: See attached (Amendment #1)**

**Question 2:**

The specification "25 Seat License for Scanned image Management Software Suite (to include Paper Port Professional, and PDF Converter Enterprise)" is specific to a brand. Please note that mention specific brands of products limits fair completion. We kindly request GSA to list the features of the software instead of the brands.

**Response: See attached (Amendment #1)**

**Question 3:**

In regards to "Print from and Scan from email" Please clarify if this was meant to be written as print from and Scan to Email.

**Response: See attached (Amendment #1)**

**Question 4:**

In regards to "20 Amp line conditioner", please note that not all copiers require 20 Amp line conditioner. Some copiers that can meet all the mentioned requirements can easily operate on a 15 amp line conditioner. We request GSA to change "20 Amp line conditioner" to the following: Appropriate or Suitable line conditioner for the copier.

**Response: See attached (Amendment #1)**

  
CLAUDIA S. ACFALLE  
Chief Procurement Officer