

Eddie Baza Calvo

GENERAL SERVICES AGENCY

Ray Tenorio

Governor

Government of Guam

Lt. Governor



148 Route 1 Marine Drive Corp

Piti, Guam 96915

Anthony C. Blaz

Director, Dept. of Admin.

Deputy Director

November 19, 2015

INVITATION FOR BID GSA-003-16
GUMA SERENIDAD: Comprehensive Management, Operations, and Maintenance
Of Protective Services for Senior's and Adults with a Disability

Questions submitted by G4S Secure Solution dated November 09, 2015

Question 1:

G4S is interested in submitting a reply to the above mentioned Bid Invitation. Considering that this project is of a specialized nature, importance and complexity, adequate time should be provided to bidders to provide GSA a competent and well prepared response. As the bid was released only on November 3, 2015, we request an extension of (13) business days, changing the bid submission date from 10:00am Wednesday, November 18, 2015 to 10:00am Friday, December 4, 2015.

Response: Refer to "Amendment #1"

Question 2:

As noted in the IFB, Guma Serenidad is a newly built facility, can a walkthrough of the facility be arranged for bidders at the soonest availability?

Response: Refer to page 31 of the IFB, Item 1.1 e. The bidder shall administer this program at the government owned facility designated by the DPHSS, DSC. The location of the designated facility will be revealed to the bidder upon successful award of this program.

A Site visit was conducted on Nov. 19, 2015 at 9:00am meeting site at the General Services Agency in Piti and then proceed to the Guma Serenidad Facility.

Question 3:

It is anticipated that the awarded bidder will be required to procure certain equipment and facility maintenance services (example A/C maintenance) to support the operations of Guma Serenidad. Will the awarded bidder have the authority to implement its own internal procurement processes, not relating to Government of Guam procurement regulations?

Response: Yes. The awarded bidder will have the authority to implement its own internal procurement process, not relating to Government of Guam procurement regulations.

Question 4:

Clarify will the Government of Guam retain overall administration authority (meaning overall authority to approve or dis-approve management and operational decisions of the awarded bidder) of Guma Serenidad, or will the awarded bidder have full administration authority, along with management, operation and maintenance of Guma Serenidad?

Response: Over all administration authority will remain with the awarded bidder, however, on page 49 of the IFB, Item 13.7 describes the DPHSS, DSC authority to demand removal and termination or suspension of program personnel for reasonable cause to safeguard the program.

Question 5:

Since this is a newly built facility, will the awarded bidder be exempt from property damages caused by acts of nature such as typhoons, earthquakes and fire; or does GSA anticipate that the awarded bidder will acquire property insurance for the Guma Serenidad Facility?

Response: Refer to page 24 of the IFB, Item #42 Physical Liability.

[X] 42. **PHYSICAL LIABILITY:** If it becomes necessary for the Vendor, either as principal, agent or employee, to enter upon the premises or property of the Government of Guam in order to construct, erect, inspect, make delivery or remove property hereunder, the Vendor hereby covenants and agrees to take, use, provide and make all proper, necessary and sufficient precautions, safeguards and protections against the occurrence of any accidents, injuries or damages to any person or property during the progress of the work herein covered, and to be responsible for, and to indemnify and save harmless the Government of Guam from the payment of all sums of money by reason of all or any such accidents, injuries or damages that may occur upon or about such work, and fines, penalties and loss incurred for or by reasons of the violations of any territorial ordinance, regulations, or the laws of Guam or the United States, while the work is in progress. **Contractor will carry insurance to indemnify the Government of Guam against any claim for loss, damage or injury to property or persons arising out of the performance of the Contractor or his employees and agents of the services covered by the contract and the use, misuse or failure of any equipment used by the contractor or his employees or agents, and shall provide certificates of such insurance to the Government of Guam when required.**

Question 6:

Will the awarded bidder be required to pay the monthly utilities for Guma Serenidad such as power, water and trash removal?

If so, what are the monthly costs for all utilities averaged over the previous two years?

Response: Yes. The awarded bidder will be required to pay the monthly utilities for Guma Serenidad.

<u>FY2014 - Monthly average cost:</u>		<u>FY2015 - Monthly average cost:</u>	
Power:	\$712.67	Power:	\$900.00
Water:	\$139.07	Water:	\$165.83
Trash Removal:	\$157.66	Trash Removal:	\$189.50

Question 7:

Will the awarded bidder be required to pay monthly recurring technology costs for Guma Serenidad such as internet service, telephone local and long distance services? If so, what are the monthly recurring costs of all non-utilities related costs such as internet service, telephone local and long distance service?

Response: Yes. The awarded bidder will be required to pay monthly recurring technology costs for the Guma Serenidad such as internet service, cable, telephone local and long distance services.

<u>FY2014 - Monthly average cost:</u>		<u>FY2015 - Monthly average cost:</u>	
Internet:	\$23.63	Internet:	\$38.89
Telephone/Fax:	\$167.58	Telephone/Fax:	\$168.92

Question 8:

Will the awarded bidder be required to provide for fuel costs, maintenance and upkeep of the identified leased (7) passenger van to transport clients?

Response: Yes. The awarded bidder will be required to provide for fuel costs and for maintenance and upkeep of the vehicle. The identified leased seven (7) passenger van is an existing lease agreement secured by the current contractor provider for the program. The awarded bidder will be required to make available a vehicle to transport clients.

Question 9:

The IFB notes the Guma Serenidad Facility has temporary living quarters. Will the awarded bidder be responsible for providing housekeeping services to include linen laundry service?

Response: Yes. The awarded bidder will be responsible for providing housekeeping services to include linen and laundry service. On page 31 of the IFB, Item #5, the bidder is required to provide regular scheduled interior and exterior maintenance and housekeeping activities.

Question 10:

The IFB notes: "The bidder shall ensure nutritious meals are provided in line with each client's medical requirements or religious practices." Currently, how are these meals being provided? If being sub-contracted, will the awarded bidder be able to use the same food provided? If so, what are the costs for the entire meal program at Guma Serenidad?

Response: Currently, daily meals for clients admitted at the shelter are prepared at the facility by Shelter Caregivers. In FY2015, the monthly average costs for food was \$125.00

Question 11:

On page-28 of the IFB, sixth paragraph, first sentence notes: "The program services being acquired are 100% funded and is dependent on local Government of Guam funds being appropriated, allotted and certified". What is the total amount appropriated within the GovGuam Fiscal 2016 budget services for Guma Serenidad?

Response: As we are in an active bid process, we are not able to disclose the total amount appropriated within the Fiscal 2016 budget services for Guma Serenidad.

Question 12:

Is the current program service currently under outsourced contracting? If yes, who is the current contractor and for what reason is the IFB being issued at this time?

Response: Yes. The program service is currently under outsourced contracting. The current contractor is Catholic Social Service. The reason this IFB is being issued is the existing bid contract expires on November 30, 2015 and services need to continue following Government of Guam procurement process.

Question 13:

Will the awarded bidder be allowed to offer employment and absorb the current identified Social Worker and Registered Nurse? If yes, what are the fully loaded salary and benefits for these two positions?

Response: The bidder shall ensure staff positions identified in this IFB are qualified to execute their respective duties and responsibilities. In FY2015, the fully loaded salary and benefits for one (1) part-time Registered Nurse was \$11,070.21 and for one (1) fulltime Social Worker, \$31,392.46.

Question 14:

Will the awarded bidder be required to provide janitorial cleaning materials and personal hygiene consumables such as paper towels, hand soap, toilet paper etc.

Response: Yes. The awarded bidder will be required to provide janitorial cleaning materials and personal hygiene consumables such as paper towels, hand soap, toilet paper, etc.

Question 15:

On page 32; Item #11 notes: "A back-up generator and provisions for an emergency supply of water in case of typhoon or other natural disaster". Is there currently a back-up generator already at the Guma Serenidad Facility? If not, does GSA expect the awarded bidder to procure a back generator? Secondly, will the awarded bidder be required to purchase and maintain fuel for the generator?

Response: There is no back-up generator at Guma Serenidad facility at this time. Yes, as part of this IFB, the bidder will be expected to purchase a back-up generator, as well as, purchase and maintain fuel for the generator.

Question 16:

On page 48 of the IFB; Item #12.6 notes: "Non-payment by the Government shall not be considered as grounds for suspension of services by the bidder." At any time during the period of the contract, if the awarded bidder doesn't receive payment for services rendered, identify the legal statute which would require the bidder to continue services without payment of services.

Response: There is not a specific legal statute that requires the bidder to continue the services if there is non-payment. However, under Title 5 G.C.A. section 5350(d), GovGuam can modify clauses to provide remedies for certain situations, such as default/non-payment. Non-payment by the Government does not affect the bidder's legal right to compensation, unless termination or a stop order is issued, the provision is to ensure that service to the public is uninterrupted.



CLAUDIA S. ACFALLE
Chief Procurement Officer